

Marhamchurch Parish Council

Tuesday 15th October 2019

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7:30pm.

Councillors Present:

19/220: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr T Edwards, Cllr F Hunt, Cllr T O’Sullivan, Cllr S Butler, Cllr R Bray, Cllr P Crum.

Also in attendance: Cornwall County Cllr Nicky Chopak & Clerk Mrs E Hawkins.

11 members of the public were present for the meeting.

Record and Approve Apologies.

19/221:

Cllr Kerr sent his apologies due to a pre-planned holiday. Cllr Waterhouse sent her apologies due to an extended overseas trip. It was unanimously resolved to approve the apologies. Proposed Cllr Hunt. Seconded Cllr Bray.

Declarations.

19/222: Cllr O’Sullivan RFI No. 8b (i) Planning Application PA19/08622.
Cllr Butler RFI No. 19 – Cemetery.

Dispensations.

19/223:

- a) No approved dispensation requests relating to agenda items.
- b) New dispensation request received from Cllr O’Sullivan. The request was discussed and it was resolved to approve Cllr O’Sullivan’s dispensation request. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous.

Public Open Session.

19/224:

Mr P Wonnacott gave a brief overview of planning application PA19/08622.

Residents raised their objections to proposed planning application (PA19/08622) and any future developments referencing the Hilton Road Development Proposal. Proposed details of which had been sent to residents by Steven’s Homes, listing concerns around road safety, increased traffic flow and more ongoing building work in an already noisy development area.

Cllr Chopak reiterated to residents, what had been sent in emails prior to the meeting, that the Hilton Road Development Proposal is not even at a PREAPP stage. Therefore, any comments should be made to the developer, as requested in the paperwork sent to residents from Steven’s Homes. Council cannot make any comments on the proposal as it has not been formally lodged with Cornwall Council Planning Team.

Resident also raised questions regarding the 2008 Parish Plan, which has now been superseded by

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Neighbourhood Development Plan, although this is only in early development stages. Cllr Chopak confirmed that Neighbourhood Development Plans are considered by Planning Officers when reviewing any new planning applications.

Resident raised a query regarding sewerage system and its viability to manage increased development. To be looked into.

Confirm the Minutes of the previous Meeting.

19/225: It was resolved to approve the minutes and ratify all decisions made at the meeting held on 3 September 2019 it was also resolved to approve the minutes and ratify all decisions made at the Extraordinary Meeting held on 1st October 2019. Proposed Cllr O’Sullivan. Seconded Cllr Hunt. Unanimous. The Chair Cllr Walter signed them as correct records.

Matters Arising

19/226:

Cllr O’Sullivan’s query regarding whether Cllrs have to give a reason as to their absence from a Council Meeting. Clerk read an excerpt from document produced by NALC Parish & Community Council Meetings: Number 29. If a Councillor wants his absence from a meeting to be approved by the council, he should submit his written request, together with the reason for absence, before the meeting takes place.

Correspondence

19/227

List circulated to Cllrs for information only – no action required.

Clerk advised that a letter was received today from Bude Tourist Information Centre re guided trail maps. To be discussed further at agenda item 16 – Parish Footpath & Cycleway Leaflet.

Planning.

19/228

a) Decision Notices/Updates:

- (i)** PA19/05928 | Proposed additional storey extension over previously approved extension. Proposed single storey flat roof rear and side extension and proposed new play area. Bay View Inn Marine Drive Widemouth Bay Bude Cornwall EX23 0AW. **Approved.**
- (ii)** PA19/04628 - Proposal Application to discharge a Section 52 Agreement relating to application 6/88/3619/OOP dated 30th August 1989. Helebridge House Marhamchurch Bude Cornwall. **Decided. Discharged.**
- (iii)** PA19/05473 | Certificate of lawfulness existing use: Use of land for the siting of residential caravan | Land North Of Beeston Farm Marhamchurch Bude. **Decided. Granted.**

b) Planning Applications/Appeals:

- (i)** PA19/08622 | Outline with some matters (appearance, landscaping, layout and scale) reserved for the erection of up to three dwellings and formation of vehicular and pedestrian access to serve the development | Land East Of Park Farm Hobbacott Lane Marhamchurch Bude.

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Following an in-depth discussion, it was proposed to lift the Standing Orders so Mr Wonnacott could respond to some queries raised by Cllrs. Proposed Cllr Edwards. Seconded Cllr Hunt. Unanimous. *Standing Orders were lifted at 8:05pm*

MPC were advised that re sewerage concern – it would be the responsibility of South West Water to determine if current system could manage. If not, he advised that there is space on the proposed site to operate necessary system, if required.

Re parking concerns, MPC were advised that although parking is not specifically allocated at this stage, there is sufficient space for 2-3 cars per development.

MPC were advised that there would be footpaths provided on site. Cllr Walter thanked Mr Wonnacott for his feedback, and advised that Standing Orders were resumed at 8:10pm.

Following further discussion and review of application, Cllr O’Sullivan left the room, and the Clerk was directed to reply to the application as follows:

Following discussions queries were raised around the following issues:

1. Queries around infill guidelines, Councillors are not confident that this planning application meets the necessary requirements to refer to it as Infill and request further information be provided;
2. No indication of specifications of the proposed development;
3. Concerns regarding drainage / sewerage;
4. Significant concerns regarding increased traffic flow on a small country lane;
5. Significant safety concerns of residents / families along the narrow lanes, who will be at greater risk when walking or cycling to school due to increased traffic flow especially in construction phase;
6. Parking allowances will need to be incorporated into the proposed development;
7. Light Pollution
8. MPC would like to see a Construction Management Plan & see that the proposed development takes into consideration, where possible, the Bude Green Five Planning criteria:
 - ' Rainwater harvesting and grey water recycling be incorporated;
 - ' PV generation and diverter be incorporated;
 - ' Local sustainable building materials be used where possible;
 - ' Any hard standing to be of permeable materials;
 - ' Renewable source of heating.

Based on the concerns and queries listed above, Councillors were unanimous in their decision to recommend refusal of this application. Proposed Cllr Walter. Seconded Cllr Butler.

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c) Awaiting Decisions: No update required.

PA19/04184 Additional 24 Holiday Dwellings and Extension to Swimming Pool Building to Provide Woodchip Biomass Boiler Room with variation to conditions 2 of application no. PA17/02783 dated 09/09/18.

PA19/05896 | Construction of Agricultural Barn | Land South Of Penleaze Hobbacott Lane Marhamchurch Bude Cornwall EX23 0ET

To receive oral or written reports and authorise any action.

19/229

a) Chairman.

Cllr Walter updated that BSTC held their town council meeting on Thursday 3rd October, which was incredibly well attended by Parish residents of Marhamchurch, Poundstock & Launcells. It was there that Cllr La Broy proposed to withdraw BSTC proposals to take over areas of Marhamchurch, Poundstock, Launcells and Kilkhampton submitted to the Community Governance Review Team.

Cllr Walter wanted to thank all the village residents for the huge support that MPC received regarding the Community Governance Review. All the letters of objection sent and all the residents who attended the meetings to show that Marhamchurch Parish wanted to remain just as it was.

b) Cornwall Councillor N Chopak.

Cllr Chopak wanted to reiterate words from Cllr Walter, and thanked everyone for all their hard work regarding the Community Governance Review. Cllr Chopak advised that not only residents from affected parishes wrote their letters of objection, but other parishes wrote letters in support of the affected parishes.

Community Network Panel meeting was held at Crackington Institute, which talked about importance of engaging the broader community and moving meetings around to the surrounding parishes, not only to be held in Bude. Next meeting to be held in Kilkhampton in December.

Consultations are underway regarding Widemouth Parking and a reminder re Dogs on Beaches Consultation plans.

c) PCSO C Krolick – no updates.

d) Playpark.

CNA SOS volunteer day did not go ahead as hoped. Clerk has been asked to see if there is another suitable day they can do this. It was agreed to let them choose a date, but request a reasonable timeframe to coordinate.

Cllr Crum kindly volunteered to get some people to have a park tidy day, which will be on a weekend.

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e) The Clerk.

New website regulations have come into force. Need to ensure MPC are meeting the requirements relating to accessibility for all. NALC have issued some guidance for this.

Code of Conduct Training at Launceston Town Hall – was really useful. Talked about pending changes. Clerk will circulate an overview of training for Cllrs to review.

Poppy Wreath has been ordered. Val Wonnacott left a message for Clerk advising that it would be ordered and she would be in touch when ready for collection.

Precept – need to start working on submission for next year. Clerk to liaise with Cllr Walter, Cllr Perry & Cllr Edwards to arrange a meeting.

Email from Zoe Bernard-John re mobile library service. Library & Information Service are looking for some help with suggestions where they can survey communities; they want to explore how people use the rural library service (community micros, such as at the pub at Wainhouse Corner, & mobile library), what they value, what could be improved, what a current non-user would value and what they would value in their community that the library could either provide or provide in partnership with other organisations. Could MPC suggest any suitable locations (and possibly contacts) that can be passed on? It was suggested that perhaps the Coffee Morning Group could be contacted. Clerk to advise Zoe Bernard-John.

Community Governance Review.

19/230

An email update from CALC was received detailing next steps, which Clerk had circulated to Cllrs. It was discussed at the meeting that no official confirmation had been received from the CGR Team or BSTC regarding their withdrawal of proposals. Cllr Chopak advised that BSTC had written to Cornwall Council to advise that they have withdrawn their proposals. To keep on agenda and ensure that written confirmation is received.

Speed signs for Hobbacott Lane.

19/231

Clerk received an email from a resident of Hobbacott Lane, who has requested speed signs to be installed along Hobbacott Lane. Resident was at the meeting and it was agreed to lift standing orders to allow him to speak. Proposed Cllr Walter. Seconded Cllr Butler. Unanimous. *Standing Orders lifted at 8:45* Resident flagged concerns regarding the safety of families using Hobbacott Lane and highlighted that there is real inconsistency to signs entering the village. Suggestions made included SLOW printed on the road, or signs similar to Widemouth Bay which states 'Please drive carefully' or 'No Footway for xxx yards'. Cllr Walter thanked the resident, and advised that Standing Orders are resumed at 8:50pm.

Cllr Chopak said she would liaise with Hwys and discuss what budget there is for this request. It might have to be something to consider for next Precept. She flagged that evidence of the speed might be required, as what feels fast when walking along a road may not be over the 30 mph.

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Hilton Road Development Proposal.

19/232

This item was discussed at the Public Open Session, and no further discussion was required.

Proposals re waiting restrictions in Marhamchurch and surrounding areas from Cormac Solutions.

19/233

Marhamchurch – Implement No Waiting at Any Time (NWAAT) restrictions to restrict parking and improve visibility on the bend in the vicinity of The Buller's Arms Hotel. Consultation response is required by 25th October. It was unclear where this proposal had come from as no Cllrs had knowledge of this being discussed or proposed. Cllr Chopak to check with Oliver Jones. MPC feel more effective measures to address speed concerns to improve than current proposal. Proposed Cllr Edwards. Seconded Cllr Bray. 7 voted in favour. 1 abstained.

Allotments

19/234

Clerk has received an email from CLO (9 Oct) requesting details of Parish Councils solicitors. Not urgent, but the information is required when it gets to appropriate stage in transferring the Pinch Hill site.

Cllr Waterhouse did mention that her daughter is a Solicitor and whether she may be able to assist. To check in with Cllr Waterhouse on her return, or allocate some budget in next years Precept for this.

Neighbourhood Development Plan

19/235

Cllr Walter requested additional support from Cllrs. Cllr Butler & Cllr Crum volunteered. Meeting to discuss next steps on Weds 13th Nov, with residents who had expressed an interest. Cllr Walter will email details to the relevant councillors and to the 3 parishioners who have volunteered to be involved.

Parish Footpath & Cycleway Leaflet

19/236

A letter from Bude Tourist Information Centre was received advising that they will provide a walking route of Marhamchurch and cover printing and design fees.

Questions raised included, timescale of development, cost to purchase maps. Cllr Walter to contact them and find out a little more and bring to next meeting.

Community Emergency Plan

19/237

To discuss at next meeting.

Parish Plan

19/238

Clerk was contacted by local resident requesting to see Marhamchurch Parish Plan. It was published in 2008 and that there was a Parish Plan Management Committee, none of which are still sitting on the Council. The Neighbourhood Development Plan supersedes this. Clerk advised the residents of this.

Cemetery

19/239

Clerk has received a photograph plaque request. 15cm x 10cm in centre of memorial stone. Not official request, just wanting to know what options they have. After a discussion it was agreed that there was no

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opposition to the request. Proposed Cllr O’Sullivan. Seconded Cllr Bray. Unanimous. Clerk to advise the Funeral Director.

Airfields of Britain Conservation Trust (ABCT) – Airfield in Marhamchurch Parish.

19/240

Cllr O’Sullivan provided update of plans. After a discussion the following was agreed:

Event and exhibition to be held in The Bray Institute between 12-2pm. Clerk to send invites out to BSTC Mayor, Chair of Launcells, Poundstock, Week St Mary & Kilkhampton and County Cllr Chopak.

Cllr Bray to assist with installing of plaque. Cllr Butler has microphone for event. Clerk to contact ABCT requesting a donation pot. Cllr Walter to make a curtain to unveil plaque.

Bullers ACV Listing

19/241

Clerk had circulated Community Right to Bid information prior to this meeting. For Parish Councillors to decide whether they want to pursue an application. It was agreed to postpone this until February.

Quarterly finance review

19/242

It was hoped that the quarterly finance check would have been completed before this meeting, unfortunately due to demands of the role, Clerk had not had appropriate time to get paperwork in place for Finance Portfolio Holder to conduct check. To be done before next meeting.

Community Network Meeting.

19/243

A meeting was held at Crackington Institute on Monday 7th October. Cllr Perry, Cllr O’Sullivan and Clerk attended the meeting.

1. Police Update was given by Insp Julian Morris, Devon & Cornwall Police.
2. Community Governance Review. Chair of Launcells Parish gave a brief overview of current position, following the withdrawal by BSTC of their proposals at the Town Council Meeting. Cllr Chopak talked briefly about how this process has highlighted that Parish and Town Councils could all work together more effectively, and Cllr Chopak talked about importance of re-setting and moving forward in a positive manner. Nothing to say CC won’t conduct another review so should be mindful of this. It showcased the passion of the local parish councils.
3. Bude AREA Network Panel – CLO Zoe Bernard-John give a brief overview of the recommendations put forward from the Forward Plan Workshop which was held on 2nd October that considered:
 - a) CNP Priorities through to Summer 2020
 - b) Capacity of CNP & Workshops
 - c) Terms of Reference
 - d) CNP Engagement Plan
 - e) Date and venues of future meetings.

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It was noted that Bude Network Panel is not just about Bude, but extended to the broader community, hence Bude AREA Network Panel will be used as much as possible. Encouraging rural parishes to attend by moving meetings around. Action notes will be provided rather than minutes. Priorities will be Health & Care, Well-being, Environment & Transport. Guest speakers to be invited to each meeting.

4. Health Update – Cllr Parsons discussed Cornwall & Isles of Scilly Health & Care Partnership Action Plan. Action Plan is seeking views on the 12 sets of actions planned to respond to local challenges. Clerk read out the Action Plan. It was agreed that this should be put on website and in NB. Clerk to forward any responses to relevant person. Notes to be circulated by Clerk when received. Next meeting to be held in Kilkhampton on 9th December.

Annual Reviews

19/244

- a) **Standing Orders – deferred.**

Finance & Legislation.

19/245

- a) Update External Audit – this has been completed. Clerk has published relevant documents on website and in Noticeboard in line with requirements.
- b) It was resolved to approve payments totalling £1972.85 plus consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Walter. Seconded Cllr Perry. Unanimous.
- c) To note income and bank balances as per the schedule.
- d) Bank Reconciliations – circulated and noted by Cllrs.

Parish Matters - Agree action and authorise associated expenditure.

19/246

- a) Highway matters –
- b) East Helscott Renewable Energy Community Benefit Grant.

Urgent Matters raised with the Chairman since the Agenda was published.

19/247

Date of next meeting and note items from Councillors for the Agenda.

19/248 – 19 Nov 2019.

Correspondence – circulated via email.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

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