

Marhamchurch Parish Council

Tuesday 16th July 2019

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7:30pm.

Councillors Present:

19/154: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr R Bray, Cllr S Butler, Cllr T Edwards, Cllr F Hunt, Cllr T O'Sullivan.

Also in attendance: Clerk Mrs E Hawkins and County Cllr Chopak.

3 members of the public were present for the meeting.

Record and Approve Apologies.

19/155: None.

Declarations.

19/156: None.

Dispensations.

19/157: None.

Public Open Session.

19/158: None.

Confirm the Minutes of the previous Meeting.

19/159: It was resolved to approve the minutes and ratify all decisions made at the meeting held on 18 June 2019. Proposed Cllr Perry. Seconded Cllr Butler. Unanimous. The Chair Cllr Walter signed them as a correct record.

Matters Arising

19/160: None.

Correspondence

19/161

List circulated to Cllrs for information only – no action required.

Councillor Vacancy.

19/162

Clerk has received no applications.

Planning.

19/163

a) Decision Notices/Updates:

- (i) **PA19/03537** | Demolition of the 1970's extension to the rear of the public house comprising the redundant function suite and hotel bedrooms. **Approved with conditions.**
- (ii) **PA19/03879** | Proposal Outline planning permission for agricultural tied dwelling (re-submission of Application No. PA18/08410). Land South Of Penleaze Hobbacott Lane

Marhamchurch Bude. **Awaiting decision.**

- (iii) **PA19/04188** - Listed building consent for renovation works to the house including replacement stairs and restoration of doors and windows. Development of adjacent shed into studio. The Old Post Office Helebridge Road Marhamchurch Bude. **Approved with conditions.**
- (iv) **PA19/04187** - Renovation works to the house including replacement stairs and restoration of doors and windows. Development of adjacent shed into studio. The Old Post Office Helebridge Road Marhamchurch Bude. **Approved with conditions.**
- (v) **PA19/04628** - Proposal Application to discharge a Section 52 Agreement relating to application 6/88/3619/OOP dated 30th August 1989. Helebridge House Marhamchurch Bude Cornwall. **Awaiting decision.**
- (vi) **PA19/04449** - Proposal Variation of condition 3 of planning application PA18/01422 (extend and alter existing outhouse to provide useful ancillary accommodation.) to allow for ancillary accommodation and holiday use. The White House Hobbacott Lane Marhamchurch Bude. **Awaiting decision.**
- (vii) **PA19/05045** - Proposed new dwelling with detached garage | Land North Of Westlands Helebridge Road Marhamchurch Bude EX23 0HZ. **Awaiting decision.**

b) Planning Applications/Appeals:

- (i) **PA19/04184** Additional 24 Holiday Dwellings and Extension to Swimming Pool Building to Provide Woodchip Biomass Boiler Room with variation to conditions 2 of application no. PA17/02783 dated 09/09/18.
Clerk was directed to respond: Marhamchurch Parish Council have no objection to the variation of Condition 2 of application PA17/02783. MPC were unanimous in this decision.
- (ii) **PA19/04135** Proposal Change of use of existing ancillary building into a residential unit (for personal use). Sunny Corner Hilton Road Marhamchurch Bude.
Clerk was directed to respond: Marhamchurch Parish Council have no objections to the Proposed change of use of the existing building. This was voted unanimously.
- (iii) **PA19/04755** - Proposed residential 4-bed dwelling. Location Land South of Bullers Arms The Village Marhamchurch Bude.
Clerk was directed to respond: Marhamchurch Parish Council (MPC) reviewed this application and it was unanimously agreed that there are still significant concerns regarding noise issues, for any future resident of the proposed property. MPC request that if the proposal is approved, a sound proof fence be a mandatory requirement to reduce any potential future noise complaints. MPC do not wish to make any further comments regarding this application.

To receive oral or written reports and authorise any action.

19/164

a) Chairman.

Cllr Walter attended the Bude Area Network Meeting (Cllr Chopak gave the report from that meeting). Cllr Walter updated that she attended Whitstone Parish Council Meeting which was much shorter than Marhamchurch. Changed the layout of meeting room, plans to condense agenda where possible and to review layout of agenda.

b) Cornwall Councillor N Chopak.

Update from Bude Area Network Meeting:

- Hopes to engage Cllrs from all around to be more involved in meetings, giving County Cllrs a chance to step back and focus on County roles. Every quarter there are plans to hold meeting in different venues, first to be held in Marhamchurch.
- Stratton MIU will be opening again overnight from 1st August. It will be staffed by a Doctor or advanced paramedic and will become a 'Community Treatment Centre' – the first in the Country. There is a hope that Devon will become involved post November.
- Rob Nolon – Environment Councillor is coming to Bude and visiting local areas on 19th July.

c) PCSO C Krolick – no updates.

d) Neighbourhood Plan – to be reviewed and updated at next meeting.

e) Playpark – Minutes had been circulated by Clerk. Minutes were noted by Cllrs.

f) The Clerk

Outstanding overtime hours are still owed to retired Clerk. A request has been made from retired Clerk for this to be paid over 6 monthly instalments – starting from July. This was agreed by the Staffing Committee.

Report on progress relating to using the land on Pinch Hill Estate for allotments.

19/165

Site meeting on 13 July with local residents was successful. 7 residents interested in a plot. Hoping to get an update from Cllr Waterhouse re legal side of things. Items to consider include, access, water. Potential of looking into grants. Clerk was directed to formally write to Zoe Bernard-John to formal begin process of purchasing the land. Proposed: Cllr Perry. Seconded: Cllr Butler. Unanimous.

Planters.

19/166

Many thanks to Marhamchurch School children who are happy to tend to the 2 village planters in the Memorial Square & the 2 planters outside The Bray Institute.

Community Emergency Plan

19/167

Pending.

Parish Footpath & Cycleway Leaflet

19/168

Handover from Stuart Colwill – update at next meeting.

WWI Centenary

19/169

Photograph has been published in newspaper. Clerk to add on the website too.

Airfields of Britain Conservation Trust (ABCT) – Airfield in Marhamchurch Parish.

19/170

Deferred to Sept meeting.

Seafarers Merchant Navy Day 3 Sept 2019

19/171

Letter through requesting that MPC fly a Re Ensign Flag on 3 Sept 2019. Bobbie advised this has been organised in the past by Roger Bluett. Cllr Walter to contact Roger to check.

Bude & Stratton Town Council Meeting re Community Governance Review Update.

19/172

Cllr O'Sullivan attended the meeting on 4 July 2019 and updated Cllrs that BSTC have, as part of the Community Governance Review, submitted a request to take over land which currently falls within Marhamchurch Parish (along with other Parishes). BSTC have made no contact with MPC regarding this. Please see excerpt below from Bude & Stratton Town Council Draft Minutes taken from their website:

*To consider proposals for Bude-Stratton Town Council's approach to the Community Governance Review and agree the submission to be made to Cornwall Council Following a recent meeting the Cllrs from the working group discussed 2 options for the review with the Council. A third option to make no changes was also discussed. Option 1 being a large scale change taking in all of Launcells and Marhamchurch and parts of Kilkhampton and Poundstock Parishes, and Option 2 being a smaller scale taking in parts of Kilkhampton, Marhamchurch and Poundstock Parishes. BSTC's submission will be considered and consulted upon by Cornwall Council's Electoral Review Panel with a final recommendation on any boundary changes to be agreed by Cornwall Council in July 2020. The Chairman with the agreement of the Council allowed member of the Public present to speak during this item. A recorded vote was taken: For: Cllrs J Bryson, B Dixon, T Gibbs, P La Broy, L Moores, P Moores, F Partridge, T Philp, P Tilzey, D Towl, N Tucker. Against: Cllrs S Browning, L Deely, P Kelly, H Partridge. Abstentions: Cllrs R Uhlig and B Willingham. **Resolved: that a proposal to change the Boundaries is submitted to CC, with both options being proposed, but with option 1 being the preferred option.***

Cllr Chopak read out a letter submitted to the Community Governance Review Team from Poundstock Parish Council, expressing their concerns and strong opposition regarding this proposal. It was agreed that the Clerk draft a similar letter on behalf of MPC expressing their concerns, and strong opposition to their proposals. Deadline for submission is 17th July, so Clerk to action as a priority. Proposed Cllr Butler. Seconded Cllr Bray. Unanimous.

Bullers ACV Listing

19/173

Discussions were held regarding the previous unsuccessful application. The refusal was listed for the following reason: *The nomination does not demonstrate the necessary community use to warrant listing. The functions that are stated in the application are more of a commercial than a community nature. The evidence put forward is lacking and does not explain how the pub element furthers the social wellbeing of the area.*

It was agreed that the Clerk will obtain an application form, and for it to be discussed at our next meeting.

Clerk Support / Contract Review Updates.

19/174

Meeting planned with Cllr Walter, Cllr Bray & Cllr Edwards for 22nd July. Updates at next meeting.

Training Opportunities

19/175

Clerk requested to attend a training course: Budgeting & Financial Control Training – St Austell 16 Oct 2019 £35+VAT. Resolved to approve training Proposed: Cllr Edwards. Seconded Cllr O'Sullivan. Unanimous.

Website

19/176

- a) As per the email which was circulated to Cllrs, in order to continue to use our pc.gov.uk email accounts we are required to buy a package from Seiretto £49+VAT Starter Plan for 12 months. It was resolved to approve the payment. Proposed Cllr O'Sullivan. Seconded Cllr Edwards. Unanimous.
- b) Clerk requested reimbursement for £14 for the first month hosting to Weebly for new website. Wanted to check that all went smoothly with transition from previous hosting provider before committing to 12/24 month package. Proposed Cllr Bray. Seconded Cllr Hunt. Unanimous.
- c) If Cllrs are happy to continue to use the current hosting provider Weebly, we need to approve payment for 1, 12 or 24 months hosting fee. Prices are as follows:
 - Monthly subscription £14
 - 1 year £9 pm (£108 annually)
 - 2 year £7pm (£168 2 years)

It was resolved to approve payment for 2 year (£168) hosting fee. Proposed Cllr Edwards. Seconded Cllr Hunt. Unanimous. Clerk to action.

Annual Reviews

19/177

- a) **Standing Orders** – deferred.

Finance & Legislation.

19/178

- a) Update from Auditor – notification from External Auditor that documents have been received.
- b) It was resolved to approve payments totalling £3,381.48 plus consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Bray. Seconded Cllr Edwards. Unanimous.
- c) To note income and bank balances as per the schedule.
- d) Bank Reconciliations – circulated via email and at the meeting for Cllrs review. Noted.

Parish Matters - Agree action and authorise associated expenditure.

19/179

- a) Highway matters – Overgrown hedge at Heywoods, The overgrown hedges mentioned were just before the Heywood's entrance but these appear to be being cut back. Concerns were raised that the hedges and passing lay-by at Ball Hill House were being covered by grass cuttings and debris, apparently a concern from previous years. Cllr Perry said he would try and find out more.
- b) East Helscott Renewable Energy Community Benefit Grant – no updates.

Urgent Matters raised with the Chairman since the Agenda was published.

19/180

None raised.

Date of next meeting and note items from Councillors for the Agenda.

19/181

10th September if hall was available, as 2 Cllrs were unable to attend 17th Sept. Clerk / Chair to check availability.

Correspondence – circulated via email.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”