

# Marhamchurch Parish Council

Tuesday 20 October 2020

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An online meeting of the Parish Council was held via ZOOM video conferencing on above date at 7:30pm.

## **Councillors Present:**

20/169: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr S Butler, Cllr I Waterhouse, Cllr P Crum, Cllr Kerr, Cllr Edwards, Cllr F Hunt, Cllr R Bray, Cllr S Proudfoot.

**Also in attendance:** Clerk Mrs E Hawkins.

0 members of the public were present for the meeting.

*Cllr Walter opened the meeting and welcomed everyone. She advised that if excessive background noise, Cllrs may be requested to 'mute' themselves. A show of hands will be needed for voting and oral responses from the councillors without visual connection.*

## **Record and Approve Apologies.**

20/170: Cllr Chopak sent her apologies.

## **Declarations.**

20/:171: Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 16. This was noted by Cllrs.

Cllr Bray declared an interest in Agenda item 8b(ii) PA20/08624.

## **Dispensations.**

20/172:

(a) The following approved dispensations were noted by Cllrs:

Cllr Butler re Cemetery – Agenda item No. 16

Cllr Perry re Cemetery – Agenda item No. 16

(b) No new dispensation requests were received.

## **Public Open Session.**

20/173: None.

## **Confirm the Minutes of the previous Meeting.**

20/174: It was resolved to approve the minutes and ratify all decisions made at the online meeting held on 15 September 2020. Proposed Cllr Kerr. Seconded Cllr Crum. 8 in favour. 2 abstained, as were not at the meeting. The Chair, Cllr Walter signed them as a correct record.

## **Matters Arising**

20/175:

Bus through village – continue to monitor but timings appear not to be too troublesome.

Signs along Hobbacott Lane – Clerk to contact Cllr Chopak for an update.

## **Correspondence**

20/176 – all information circulated to Cllrs via email. No action required.

## Planning.

20/177

### a) Decision Notices/Updates:

### b) Planning Applications/Appeals:

***Any late planning applications received will be discussed but not decided under this section.***

- (i) PA20/08237 | Construction of extension to existing agricultural livestock building | Beeston Farm Marhamchurch

Following a review it was unanimously resolved that MPC had no objections or concerns regarding this application. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous.

- (ii) PA20/08624 | Demolition and construction of a replacement agricultural tied dwelling. | East Titson Tackbear Road Titson

Following a review it was resolved that MPC had no objections or concerns regarding this application, but the Parish Council request that the Bude Green Five are incorporated where possible.

1. Rainwater harvesting and grey water recycling be incorporated.
2. PV Generation and Diverter be incorporated.
3. Local sustainable building materials be used where possible.
4. Any hard standing to be of permeable materials,
5. Renewable source of heating - ie ground source heat pump be used.

Proposed Cllr Perry. Seconded Cllr Edwards. 9 in favour. 1 abstained.

#### ***Late Planning App***

- (iii) PA20/00433 | Proposed Development of Existing Barns into One Holiday Unit. | Land West Of Harlake House Marhamchurch.

Clerk advised she would contact the Planning Officer to see if its possible to provide feedback on this after our next meeting, as did not reach Clerk before the agenda was published. It was noted that this is an amended application.

### **Awaiting Decisions: No update required.**

**PA20/01732** | Application for Listed Building Consent to replace sixteen windows and replace damaged fascia boards | The Old Rectory Pinch Hill Marhamchurch

**PA20/02034** | Reserved matters application for the construction of four dwellings (appearance, landscaping, layout and scale) following outline approval dated 18/02/2019 | Land West Of Crest Haven Hobbacott Lane Marhamchurch Bude EX23 0ES.

**PA20/00433** | Proposed development of existing barns into 3 holiday units include associated treatment plant and landscaping | Land West Of Harlake House Marhamchurch.

**To receive oral or written reports and authorise any action.**

20/178

a) Chairman.

Letter of thanks was received from Peter Jones, Village Hall Trust, thanking MPC for financing the cost of the refurbishment of the Village Hall Noticeboard.

Cllr Walter attended a Community Network Panel meeting on 5<sup>th</sup> October, which was very interesting. An update from Health re Covid-19, stating Cornwall was still a low-medium risk area. Police updated that North Cornwall still has low levels of criminal activity / cases. Discussions were had re Holsworthy – Bude cycle trail and whether it can be reintroduced. For further discussion.

Cllr Walter also updated she attended an online meeting re A39 Widemouth Bay proposals – which she will update later in meeting, as it is listed as an agenda item.

b) Cornwall Councillor N Chopak.

None.

c) Playpark

Repairs still needed at Playpark – Cllr Perry confirmed he hoped to have it completed by the end of the week.

Sign has blown over / been knocked over at top of field – Cllr Perry will sort this too.

Clerk advised swing seats have arrived – Cllr Kerr to store until installed. Cllr Kerr and Cllr Perry to liaise.

Cllr Crum was thanked for the maintenance work he had completed at the Playpark. He advised he plans to do some more in the coming weeks. Cllr Walter asked him to let Cllrs know when he was planning to attend so others can help.

Query was raised re bins at top of Revel Field – which belong to the Revel Committee. Discussion was had whether it would be sensible to install a more suitable bin and for it to be collected regularly. Cllr Crum said he would find out prices from Biffa.

d) The Clerk.

Contact made with CALC to see how other Councils pay their bills etc. Pending feedback.

Clerk has spoken with TSB who have provided some forms for Business Internet Banking Access. It was agreed that Cllr Walter, Cllr Perry and Cllr Edwards should complete these as a starting point in the hope that they will be able to approve online payments set up by Clerk. Pending.

Financial Regulations – it was resolved to remove a section from the financial regulations and place it in the Standing Orders. Clerk sought advice from CALC as to where it should be placed, but CALC said this was up to the Council. Clerk requested a meeting with some Cllrs to review and make a decision where best to place this. Cllr Kerr volunteered. Still to action.

Annual Leave – Clerk reminded Cllrs that she will be on Annual leave from Monday 26 Oct – Monday 2 Nov.

Code of Conduct Training – Clerk advised Cllrs that there should be some more training coming up over next few months if anyone wanted to attend please let her know.

Clerk reminded everyone to have a think about Precept and funding for the year. Clerk will circulate last years spreadsheet for review and further discussion.

### **Widemouth Bay Road Signs.**

**20/179**

Cllr Walter updated from the meeting she attended, confirming that MPC's concerns re safety outside the Widemouth Bay Shop and Widemouth Bay Hotel were noted, along with concerns re the number of signposts in place. The proposal is that double yellow lines will be reinstated outside the Shop & Hotel, and that the majority of the signposts on the ocean side will be removed. Concerns re speed issues in the area were raised also, but this was considered to be a separate issue, and Clerk will make contact with Cllr Chopak in the first instance regarding this.

The revised proposal from Highways was circulated to Cllrs and is listed below:

Following a review, it is now proposed to extend the double yellow lines on the western side of Marine Drive for the full extents of the existing seasonal restriction. We will also be reducing the extents of the seasonal restriction on the eastern side and replacing this with double yellow lines. A section of the seasonal restriction will be retained between Madeira Drive and Leverlake Road.

It was unanimously resolved that MPC are pleased with the revised proposals. Proposed Cllr Perry. Seconded Cllr Crum. Unanimous. Clerk to provide feedback.

### **Safety Concerns outside Widemouth Bay Shop.**

**20/180**

It was agreed that this had been addressed in agenda item above: Ref: 20/179.

### **A39 Helebridge Road Proposal.**

**20/181**

It was unanimously agreed that MPC are in support of the A39 Helebridge Road Proposals. Proposed Cllr Edwards. Seconded Cllr Bray. Unanimous.

Concerns were raised re speed limit changes along A39 – Clerk to contact Cllr Chopak as considered to be a separate issue.

### **Community Emergency Plan.**

**20/182**

Still ongoing – no specific updates.

**Cllr Butler had to excuse herself from the meeting momentarily to attend to a family matter.**

### **Website Accessibility Requirements.**

**20/183**

Following discussions, it was agreed that Clerk to continue to work with L. Hawkins to work on the accessibility issues. Proposed Cllr Crum. Seconded Cllr Bray. 9 in favour. 1 abstained.

**Cllr Butler returned to the meeting.**

### **Poppy Appeal / Remembrance Sunday**

**20/184**

CLlr Crum confirmed that he had wreath for the Remembrance Service. Discussions held around location to place Remembrance Crosses, which has been done in previous years. Cllr Walter to discuss with Hilary. Cllr Crum confirmed that he had a spare Wreath which could be donated to the school. Cllr Butler to liaise with the School. It was unanimously resolved that Cllr Crum will lay the wreath on behalf of MPC this year. Proposed Cllr Kerr. Seconded Cllr Hunt. Unanimous.

## **Cemetery 20/185**

- (i) Draft Terms & Conditions:  
**Cemetery Conditions & Procedures:** – It was resolved to adopt the proposed draft copy with the following amendment – to amend Point 5.5 from 11 months to 9 months. Proposed Cllr Kerr. Seconded Cllr Hunt. 8 in favour. 2 abstained.  
**Cemetery Fees:** It was resolved to adopt the proposed Cemetery Fees, and to increase fees to the higher rates in line with Poundstock Parish fees. Proposed Cllr Kerr. Seconded Cllr Walter. 8 in favour. 2 abstained.  
Clerk to update website.
- (ii) Non-parishioner burial plot purchase request – WILBRAHAM  
Following a discussion, it was resolved to approve the request. Proposed Cllr Bray. Seconded Cllr Hunt. 8 in favour. 2 abstained.
- (iii) Memorial Application – FISHER.  
It was resolved to approve the memorial application request. Proposed Cllr Hunt. Seconded Cllr Bray. 8 in favour. 2 abstained.
- (iv) Cemetery Working Party  
Cllr Perry, Cllr Proudfoot, Cllr Waterhouse & Cllr Crum volunteered to be on the working party. It was supported by the Council.
- (v) Future purchase of land for Cemetery  
Deferred to Working Party.
- (vi) AOB – Cllr Perry advised he will begin new cremation plot area, which had been agreed at a previous meeting as only 1 vacant cremation plot area remains.

## **Pinch Hill White Lines. 20/186**

Concerns were raised regarding the safety of drivers along Pinch Hill, as no white lines dividing the road. Clerk to contact Cllr Chopak.

## **Allotments. 20/187**

Cllr Perry to get quote from legal representative and feedback at next meeting.

## **Community Chest Grant.**

**20/188**

Potentially for a community bin at top of Revel field, Cllr Crum to get quotes and feedback at next meeting.

**Marhamchurch Parish Grant Applications.****20/189**

Clerk reminded Cllrs to spread the word that we are accepting applications – application form available on website or to email Clerk. Clerk to let school know.

**Precept****20/190**

Please see notes under Clerk Update Ref 9d.

**Dogs on Beaches PSPO Review 2020.****20/191**

Thanks was extended to Cllr Hunt for completing o/b of MPC.

**Finance & Legislation.****20/192**

- a) Approval of payments totalling **£1803.41** as per August schedule and consider payment of urgent accounts presented by the date of the meeting. It was resolved to approve payments. Proposed Cllr Crum. Seconded Cllr Waterhouse. Unanimous.
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

**Parish Matters - Agree action and authorise associated expenditure.****20/193**

- a) Highway matters – None.

**Urgent Matters raised with the Chairman since the Agenda was published.****20/194**

None.

**Date of next meeting and note items from Councillors for the Agenda.****20/195**

It was agreed to push meeting to 24<sup>th</sup> November as not planning to hold a December meeting.

**Meeting closed at 9:33pm.****PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

<b>Sept</b>			
	<b>Payments</b>		
20/10/2020	E Hawkins	Salary £814.58 (less pension contribution & NI)	£767.07
20/10/2020	E Hawkins	Room Rent (inc mob phone refund)	£49.03
20/10/2020	Cornwall Pension Fund	Combined pension payment for E Hawkins (MPC £152.32 / EH £44.80)	£197.12

20/10/2020	HMRC	National Insurance combined contribution (MPC £11.40 / Clerk £2.71)	£14.11
20/10/2020	BT	Sunday School	£23.99
20/10/2020	G Perry	Cemetery Maintenance	£80.00
20/10/2020	E Hawkins	Reimbursement for 2x toddler swingseats for Playpark	£197.80
20/10/2020	MVSL	30-Jun to 29 Sept Grant	£459.90
20/10/2020	E Hawkins	Reimbursement for monthly Zoom fee	£14.39
			<b>£1,803.41</b>
<b>MPC</b>	<b>Income</b>		
07/09/2020	AW Bryant	Harwood Memorial	£60.00
16/09/2020	Cornwall Council	Precept	£9,372.50
16/09/2020	Cornwall Council	CTS Grant	£153.07
01/10/2020	AW Bryant	Marks Burial	£500.00
07/10/2020	Denise Wellington	Fisher cremation & Memorial	£350.00
<b>TOTAL</b>			<b>£10,435.57</b>
<b>Playpark</b>	<b>Income</b>		
<b>TOTAL</b>			<b>£0.00</b>
	<b>Bank Balances as at 24/9</b>		
		TSB Interest Acc 7190518	£5,281.91
		TSB Chq Account 76558	£16,422.97
		TSB Interest Acc Playpark 868	£1,429.00
		TSB Chq Acc Playpark 0460	£1,167.19