

Marhamchurch Parish Council

Clerk: Mrs E Hawkins 14 Wentworth Close, Lynstone BUDE EX23 0RA
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Notice is given that an online meeting of the Parish Council will be held via ZOOM video conferencing on TUESDAY 19 MAY 2020 at 7.30 pm for the purpose of considering and resolving the following business.

Please contact the Clerk to receive further details of how to participate in the online meeting. A log in code and password will be provided. Telephone participation may also be available should it be required.

E Hawkins

Clerk to the Council.

Press and Public are invited to attend. Meetings are held in an online public forum and could be filmed or recorded by broadcasters, the media or members of the public (see note *below)

AGENDA

1. **Record and Approve Apologies.**
2. **Declarations.**
To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Declarations of Non-registered Interest (NRI) from members concerning items on the agenda.
3. **Dispensations.**
 - a) To note approved Dispensations relevant to items on the Agenda.
 - b) To discuss and determine new Dispensations received.
4. **Public Open Session.**
To receive questions and answers from the public on an agenda item.
5. **Confirm Minutes from previous meeting.**
6. **Matters Arising** – for report only.
7. **Correspondence** – circulated via email.
8. **Planning.**
 - a) **Decision Notices/Updates:**
 - (i) **PA19/10066** | Proposed construction of dwelling to replace proposed dwelling permitted under Class Q (application PA18/07904) | Langford Orchard Marhamchurch Bude.
 - (ii) **PA20/00313** | Non material amendment in respect of application PA15/09444 dated 18/07/2016 | Land off Hobbacott Lane Marhamchurch.
 - b) **Planning Applications/Appeals:**
Any late planning applications received will be discussed but not decided under this section.
 - (i) **PA20/02034** | Reserved matters application for the construction of four dwellings (appearance, landscaping, layout and scale) following outline approval dated 18/02/2019 | Land West Of

c) Ratify Planning Decisions made whilst unable to hold face-to-face meetings:

- (ii) **PA20/00877** | Construction of a single dwelling | Land Opposite The White House Hobbacott Lane Marhamchurch Bude.
- (iii) **PA19/09412** | Proposal Erection of 20 dwellings (including 30% affordable housing), public open space, access and associated works. Location Land At Hilton Road Marhamchurch Cornwall.

Awaiting Decisions: No update required.

PA20/00433 | Proposed development of existing barns into 3 holiday units include associated treatment plant and landscaping | Land West Of Harlake House Marhamchurch.

19/00257/REF | PA19/03879 | Appeal against Cornwall Council refusal decision for agricultural tied dwelling. Land South of Penleaze. Appeal in progress.

(iv)

- 9. **To receive oral or written reports and authorise any action.**
 - a) Chairman.
 - b) Cornwall Councillor N Chopak.
 - c) Playpark – agree on repair quotes and action.
 - d) The Clerk.
- 10. **To agree to adopt a broad delegation for the period up to March 2021, due to the Coronavirus Pandemic: ‘The Council delegates authority to the Clerk in consultation with the Chairman/Vice Chairman to take any actions necessary to protect the interests of the community and ensure council business continuity’**
- 11. **To resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until May 7th, 2021 or the repeal of legislation whichever is the earlier.**
- 12. **Community Emergency Plan.**
- 13. **CALC Membership Invoice.**
- 14. **Email Account renewal with Sieretto.**
- 15. **Laptop Service / Internet security update.**
- 16. **Duchy Defibrillator Ltd.**
- 17. **Insurance Quotes.**
- 18. **Cemetery Maintenance Contract.**

19. **Cemetery.**
 - (i) Darracott memorial request – to confirm approval for Cathay Light grey granite upright memorial, with an Ogee top, polished with a central flower vase.
 - (ii) Hockin memorial request to confirm approval for desk tablet memorial, 1'6" back to front x 1'3" wide, sloping 4" to 2" with 6" flat a and right hand side container hole.
 - (iii) EROB issue Memorial Applications – BAKER & RIVERS.
 - (iv) Cheques received re Cemetery.

20. **Councillor Vacancy.**

21. **Quarterly Finance Check.**

22. **Appointment of Internal Auditor.**

23. **Draft Annual Accounts.**

24. **Annual Reviews – Standing Orders.**

25. **Finance & Legislation.**
 - a) External Audit Update
 - b) Retrospective Approval of payments totalling **£2013.64** per February schedule & **£893.96** as per March schedule below.
 - c) Approval of payments totalling **£1,883.84** as per April schedule below and consider payment of urgent accounts presented by the date of the meeting – **Insurance Quote: £**
 - b) To note Income & Bank Balances as per the schedule.
 - c) To note Bank reconciliations.
 - d) To note interest rate deduction from .75% - .10% for interest accounts.

26. **Parish Matters** - Agree action and authorise associated expenditure.
 - a) Highway matters - including safety, potholes, streetlights.

27. **Urgent Matters raised with the Chairman since the Agenda was published.**

28. **Date of next meeting and note items from Councillors for the Agenda.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."