

## **Grants Policy**

### **Overview**

The Parish Council has a small budget each year to provide financial support to local groups and projects. The council will look at each application on its merits, but will expect applicants to show how the money will benefit the community. It should also be shown that applicants are making responsible efforts to raise other funds.

Applications are considered on their merit, there is no set grant amount. However, the parish council has a finite amount of grant funds from which the aims are to support as many organisations as possible.

The Parish council will need to be satisfied that your organisation will use the money effectively and that it is well managed. The parish council will require written feedback on how the grant was spent and how it benefitted the community, either with a subsequent application or by the end of the financial year in which the grant was made. Failure to comply may result in future applications being rejected.

### **Eligible applicants**

Any charity, voluntary group or community organisation may apply. The parish council must be satisfied that any grant made is likely to achieve the promotion or improvement of the economic, social or environmental well-being and is in the interests of or will directly benefit the area or its inhabitants.

Activities of a political nature will not be considered.

Grants are not made to commercial organisations.

### **Application procedure**

Applications may be submitted any time throughout the year. Applications are only dealt with once during the financial year – this is generally at the November parish council meeting.

Applications generally must be in writing. Applications will be expected to complete a pro forma grant application form.

### **Conditions of funding**

The parish council reserve the right to reclaim the grant in the event of it not being used or not being used only for the purpose for which the application was made.

The parish council will require surplus grant funds to be returned.

Funds will not be granted to finance running costs, salaries or wages.

Funds will not be granted retrospectively for work, goods or services.

Grants may awarded for less than the amount requested.

The parish council's decision will be final.

Applications should be posted, emailed, delivered by hand or submitted via the website to:

Marhamchurch Parish Clerk  
Wild Woods  
Marhamchurch  
BUDE EX23 0HZ  
email [mpcclerk@yahoo.co.uk](mailto:mpcclerk@yahoo.co.uk)  
[www.marhamchurch-pc.gov.uk/](http://www.marhamchurch-pc.gov.uk/)

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