

Marhamchurch Parish Council

Tuesday 21 July 2020

An online meeting of the Parish Council was held via ZOOM video conferencing on above date at 7:30pm.

Councillors Present:

20/114: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr F Hunt, Cllr S Butler, Cllr I Waterhouse, Cllr R Bray, Cllr P Crum.

Also in attendance: Cornwall County Cllr N Chopak & Clerk Mrs E Hawkins.

2 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone. She advised that if excessive background noise, Cllrs may be requested to 'mute' themselves. Cllr Walter also advised that the Clerk was filming the meeting for reference purposes and recording will be deleted once the minutes had been drafted. A show of hands will be needed for voting and oral responses from the councillors without visual connection.

Record and Approve Apologies.

20/115: Cllr Kerr sent his apologies due to a family bereavement. Cllr Edwards sent his apologies, stating he would be joining the meeting at 8:15pm. It was resolved to approve the apologies. Proposed Cllr Butler. Seconded Cllr Perry. Unanimous.

Declarations.

20/:116: Cllr Perry & Cllr Butler declared an interest in Agenda item 18.

Dispensations.

20/117:

(a) The following approved dispensations were noted by Cllrs:

Cllr Butler re Cemetery – Agenda item No. 18

Cllr Perry re Cemetery – Agenda item No. 18

(b) No new dispensation requests were received.

Public Open Session.

20/118:

A question was raised about signage along Hobbacott Lane. Cllr Chopak updated that they are on the work programme but due to Covid-19 they had been placed on hold. It is on the work programme for completion but unable to give a date at this time.

Query was raised re the double decker bus which is travelling along Hobbacott Lane, which is quite often an empty bus. A question around whether there was a need for such a large vehicle to be travelling along those smaller roads. Cllr Chopak updated that there had been very poor advertising for this service, and it is on a trial basis.

Confirm the Minutes of the previous Meeting.

20/119: It was resolved to approve the minutes and ratify all decisions made at the online meeting held on

2020

16 June 2020. Proposed Cllr Perry. Seconded Cllr Hunt. Unanimous. The Chair, Cllr Walter stated she will sign them as a correct record at the earliest opportunity, as Clerk had not had a chance to deliver the print out prior to the meeting.

Matters Arising

20/120: None.

Correspondence

20/121 – all information circulated to Cllrs via email. No action required.

Planning.

20/122

a) Decision Notices/Updates:

- (i) PA20/04352 | Proposed agricultural shed to house sheep. | Penlease Hobbacott Lane Marhamchurch Bude
- (ii) PA20/04378 | Proposed agricultural shed for storage of feed and implements. | Penlease Hobbacott Lane Marhamchurch

Clerk updated that the above planning applications were left on the agenda on request of the Planning Officer. She had hoped to provide an update but this had not been received by the time of the meeting.

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) PA20/04544 | Proposed demolition of existing curtilage listed building and erection of a dwelling with first floor juliet balconies | Woodknowle Farm Sharlands Road Marhamchurch.

A proposal to state MPC had no objections to the application was made. Proposed Cllr Perry. Seconded Cllr Bray. Unanimous.

- (ii) PA20/04545 | Listed building consent for proposed demolition of existing curtilage listed building and erection of replacement building to form a dwelling | Woodknowle Farm Sharlands Road Marhamchurch.

A proposal to state MPC had no objections to the application was made. Proposed Cllr Bray. Seconded Cllr Perry. Unanimous.

LATE PLANNING

- (iii) PA20/04562 | Prior Notification for Proposed building - Fodder Store and combine shed | Meadow Barn Hobbacott Lane Marhamchurch.

Marhamchurch Parish Council wished it to be noted that they would like to reinforce the concerns flagged by the local residents, and held concerns regarding the previous alleged

breaches on the site. Concerns regarding the size of the barn was flagged also.
Cllr Chopak confirmed she will liaise with the Planning Officer, as MPC could not resolve to approve the statement due to it being a late planning application.

Awaiting Decisions: No update required.

PA20/01732 | Application for Listed Building Consent to replace sixteen windows and replace damaged fascia boards | The Old Rectory Pinch Hill Marhamchurch

PA20/02034 | Reserved matters application for the construction of four dwellings (appearance, landscaping, layout and scale) following outline approval dated 18/02/2019 | Land West Of Crest Haven Hobbacott Lane Marhamchurch Bude EX23 0ES.

PA19/09412 | Proposal Erection of 20 dwellings (including 30% affordable housing), public open space, access and associated works. Location Land At Hilton Road Marhamchurch Cornwall.

PA20/00433 | Proposed development of existing barns into 3 holiday units include associated treatment plant and landscaping | Land West Of Harlake House Marhamchurch.

To receive oral or written reports and authorise any action.

20/123

a) Chairman.

No updates.

b) Cornwall Councillor N Chopak.

Area Panel Meeting was held recently and next meeting is scheduled for October. This will hopefully include a planning workshop with a Senior member of the Planning Team to run it. Will be a great opportunity for Parish and Town Cllrs to be involved.

Hobbacott Lane – hope to install some planters in the Endsleigh Close entrance to Hobbacott Rise. Would MPC have someone able to water if this was installed?

Transport – Temporary speed signs will be coming to Marhamchurch before Christmas.

50mph speed limit in Poundstock has been implemented, the hope is to do something similar for Helebridge Area.

c) Playpark

Work still needs to be completed at the Playpark, and Committee are hoping to complete the painting by Wednesday 22nd. A few outstanding maintenance items will need to be completed too.

Clerk to circulate quotes for toddler swing to Cllr Hunt.

Cllr Bray kindly offered to remove the gates and install the signs. It was agreed to open the Playpark once everything is complete. Proposed Cllr Perry. Seconded Cllr Hunt. Unanimous.

d) The Clerk.

Annual Leave booked in for following dates: Summer: 27/7 - 7/8. Summer: 10/8 - 21/8 (reduced hours to 6 pw). Summer: 24/8 - 4/9. Clerk has 163 hours leave to take by end of March 21 so will be taking all school holidays off over coming months. In absence, an out of office will be in place providing Chair and Vice-Chair contact details if matter is urgent.

Alternative address to collect post? PO Box is £277.50 pcm. Clerk flagged concerns that her home address is listed on the website and all correspondence, and that she felt a little uncomfortable. It was agreed to place as an agenda item for next meeting for further discussion.

Widemouth Bay Road Signs.

20/124

Cllr Chopak advised that the scheme has been paused temporarily, following the installation of a number of posts (approx. 60) along Marine Drive. There will only be 37 posts in place finally but the signage will be installed and a review to be conducted in Oct. To place on agenda for Sept meeting.

Keep Britain Tidy 'Great British September Clean' 11-17 September 2020.

20/125

Cllr Crum updated that he is facilitating a 'big clean' for all the local areas, including Marhamchurch. Cllr Crum to email a plan to all Cllrs, and potentially arrange something for Marhamchurch late September, so it can be discussed again at the Sept meeting to finalise plans.

Commemorative VE Day Celebration.

20/126

Cllr Crum updated that there are questions whether a Remembrance Parade / Celebration will be able to take place in the current climate. Cllr Crum will keep Cllrs informed of any developments, and notify Clerk when/if she can place an order for a wreath. For further discussion at next meeting.

Community Infrastructure Levy.

20/127

It was resolved to agree to allocate CIL money up to the sum of £3120 to improve the facilities at Marhamchurch Playpark. Proposed Cllr Bray. Seconded Cllr Waterhouse. 6 voted in favour, 2 abstained due to being on the playpark committee.

Community Emergency Plan.

20/128

Still going well.

Broadband Providers for Hall.

20/129

A discussion was had around the expense of the BT broadband for meeting room £32.90 per month. Cllr Perry had looked into alternative quotes Vodaphone is £22.95 or TalkTalk £25.95.

Confirmation received from Community Link Officer that it is ok to transfer to a different provider. Clerk had received quote from BT for £24.95 pm. Decision needs to be made as contract expires 19/9/20 and

2020

need to give adequate notice. It was resolved to continue with BT at the lower rate. Proposed Cllr Edwards. Seconded Cllr Waterhouse. Unanimous.

Marhamchurch Village Shop Grant.

20/130

2 grant requests received: 1/1/20 – 31/3/20 £417.01. (over budgeted figure by £307.50)
1/4/20 – 29/6/20 £386.91. (£375 per quarter budgeted)

It was resolved to approve the grant requests from MVSL and noted that Clerk will increase budget allowance for 21/22 year in order to cover increasing costs. Proposed Cllr Edwards. Seconded Cllr Perry. 7 in favour. 1 abstained.

Website Accessibility Requirements.

20/131

Cllr Chopak said she would get some information and feedback directly to Clerk.

Cemetery

20/132

(i) Memorial Applications –

BAKER: Successful transfer of the EROB into the names of C. Baker's children, as a Grant of Probate has been sent through to Clerk. Retrospective approval sought as agreed on email due to time constraints. Resolved to approve the memorial request. Proposed Cllr Hunt. Seconded Cllr Waterhouse. 6 in favour. 2 abstained.

(ii) Transferring of Exclusive Right of Burial. Draft form from another parish Clerk. To decide whether MPC want to adopt this process/charge a fee. Deferred to Sept meeting.

(iii) Cemetery Review – last review of fees was 2016. Deferred to Sept meeting.

(iv) AOB. None.

Councillor Vacancy.

20/133

No formal applications had been received.

Local Govt. Pension Scheme Discretion Policy.

20/134

Clerk had circulated the policy for Cllr review. Policy is a requirement from Cornwall Pension Fund and will be forwarded to them once adopted. It was resolved to approve the policy. Proposed Cllr Butler. Seconded Cllr Hunt. Unanimous.

Annual Reviews – Standing Orders.

20/135

As per advice from CALC the Draft Standing Orders have been left for 1 month. Clerk posted a copy on website. The new version to be adopted at this meeting of the council, giving the public time to read the draft and raise any questions or comments. No queries raised with Clerk.

It was resolved to adopt the new Standing Orders. Proposed Cllr Waterhouse. Seconded Cllr Perry. Unanimous.

Finance & Legislation.

20/136

- a) Approval of payments totalling **£1825.76** as per June schedule AND **£1023.96** as per July schedule and consider payment of urgent accounts presented by the date of the meeting. It was resolved to approve the payments. Proposed Cllr Bray. Seconded Cllr Butler. Unanimous.
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

20/137

- a) Highway matters – It was raised that a section of cycle path had many potholes in. Cllr Chopak confirmed this area was under review by Highways Dept.
Another query was raised regarding Plain Keepers Path – which has numerous collapsed boardwalks. Cornwall Council are in talks with landowner to try to resolve this.

Urgent Matters raised with the Chairman since the Agenda was published.

20/138

Date of next meeting and note items from Councillors for the Agenda.

20/139 15 September 2020.

Meeting closed at 9:20pm to the public.

Exclusion of Press & Public: Contractual Matter.

20/140

The matter was discussed, and it was agreed not something the Parish Council could consider.

Meeting closed: 9:35pm

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."