

Marhamchurch Parish Council

Tuesday 24 November 2020

An online meeting of the Parish Council was held via ZOOM video conferencing on above date at 7:30pm.

Councillors Present:

20/196: Chair Cllr J Walter, Vice Chair Cllr T Perry, Cllr S Butler, Cllr I Waterhouse, Cllr Kerr, Cllr T Edwards, Cllr F Hunt, Cllr R Bray, Cllr S Proudfoot.

Also in attendance: County Councillor Nicky Chopak and Clerk Elly Hawkins.

3 members of the public were present for the meeting.

Cllr Walter opened the meeting and welcomed everyone. She advised that if excessive background noise, Cllrs may be requested to 'mute' themselves. A show of hands will be needed for voting and oral responses from the councillors without visual connection.

Record and Approve Apologies.

20/197: Cllr P Crum sent his apologies due to work commitments. It was resolved to approve the absence. Proposed Cllr Bray. Seconded Cllr Hunt. Unanimous.

Declarations.

20/:198: Cllr Perry & Cllr Butler declared the longstanding interest in Agenda item 16. This was noted by Cllrs.

No new declarations were made.

Dispensations.

20/199:

(a) The following approved dispensations were noted by Cllrs:

Cllr Butler re Cemetery – Agenda item No. 16

Cllr Perry re Cemetery – Agenda item No. 16

(b) No new dispensation requests were received.

Public Open Session.

20/200:

A member of public raised a query re agenda item number 13: Works on Bude Canal: Stakeholder Engagement. He advised he was involved with the regeneration plan in 2007 – 2009 and gave a quick overview. Cllr Walter thanked him for the information.

Re Agenda Item 12: Atlantic View Crematorium Proposal. A member of public stated that he felt the facility is quite needed within the area, and that perhaps a natural burial ground could also be incorporated into the proposal. This was noted by Councillors, and Cllr Walter thanked member of public for the comments.

Confirm the Minutes of the previous Meeting.

20/201: It was resolved to approve the minutes and ratify all decisions made at the extraordinary online meeting held on 22 September 2020. Proposed Cllr Perry. Seconded Cllr Edwards. 7 in favour. 2 abstained, as were not at the meeting. The Chair, Cllr Walter signed them as a correct record.

It was resolved to approve the minutes and ratify all decisions made at the online meeting held on 20 2020

October 2020. Proposed Cllr Hunt. Seconded Cllr Waterhouse. Unanimous in favour. The Chair, Cllr Walter signed them as a correct record.

Matters Arising

20/202:

Signs along Hobbacott Lane: Cllr Chopak updated that due to the pandemic all orders for signs were severely delayed, as priority was placed on Covid-19 signage. It is hoped that the pedestrian signs will be in place by Christmas. Signs for SLOW on the road, may not be in place before Spring.

School sign on Pinch Hill: As above. Temporary flashing signs have been placed at Helebridge Road to monitor speed. Likely to be there for a few weeks.

Widemouth Bay Road signs: Majority of signs will be removed from the coastal side of the road and yellow lines to be placed outside the Widemouth Bay Shop.

Correspondence

20/203 – all information circulated to Cllrs via email. No action required.

Planning.

20/204

a) Decision Notices/Updates:

- (i) **PA20/08237** | Construction of extension to existing agricultural livestock building | Beeston Farm Marhamchurch. **Approved.**

b) Planning Applications/Appeals:

Any late planning applications received will be discussed but not decided under this section.

- (i) **PA20/00433** | Proposed development of existing barns into 1 holiday unit | Land West Of Harlake House Marhamchurch.

Following the parish council meeting, it was unanimously agreed that the parish council have no objections to the revised planning application PA20/00433. Proposed Cllr Edwards. Seconded Cllr Perry. Unanimous.

- (ii) **PA19/09412 / APP/D0840/W/20/3259856 Appeal Notification - Land at Hilton Rd**

Clerk was directed to re-enforce the parish councils' previous comments, to express additional concern that there is only vehicular access onto Hobbacott Lane, which is already a road exposed to significant traffic safety issues, as well as to request to be present at any proposed site meeting. Proposed Cllr Walter. Seconded Cllr Edwards. Unanimous.

To receive oral or written reports and authorise any action.

20/205

a) Chairman.

Cllr Walter wanted to inform everyone of the sad passing of a very valued member of the parish. Cllr Walter said she would send a card on behalf of Marhamchurch Parish Council (MPC).

Thanks was expressed to Cllr Crum for laying wreath on behalf of MPC on Remembrance Sunday. There was a lovely grass area for people to place their memorial crosses as well as a beautiful display of poppies in the Village Shop, which were drawn by all the children at Marhamchurch Primary School. A letter to thank all the children was sent to the school, and thanks to Mrs Short for facilitating.

Cllr Walter also updated that she received a report from Marhamchurch Village Shop Ltd (MVSL) following their AGM (?) which gave a really positive review of the success of the Village Shop. Their long term vision is to be able to provide financial support (from the profits) to local services within the Parish and to continue to support local suppliers by sourcing local sustainable fresh food.

b) Cornwall Councillor N Chopak.

Cllr Chopak wanted to reinforce the success of MVSL and acknowledged the huge support it has been to many, especially during the Covid-19 pandemic.

Cllr Chopak updated that Covid-19 cases are increasing in the East Cornwall area, and wanted to remind everyone of the safety message Hands-Face-Space. There will be a Community Network Panel meeting on Thursday 26th discussing the Covid Local Outbreak Management Plan with a presentation from Ruth Goldstein from NHS Health Sector.

Cllr Chopak advised she had attended a Full Council Meeting, in which it was confirmed that Free School Meals would be available for those over Christmas holidays. A huge thanks was expressed to all the local services who offered their assistance.

c) Playpark

Repairs completed at Playpark – huge thank you to Tony.

Bin Quote:

To purchase: Post mounted 40 litre £189 + vat / Floor mounted 110 litre £350 + vat

Weekly Emptying cost: Post mounted £4.19 per week £217.99 + vat PA / Floor Mounted £8.31 per week £432.23 + vat PA

Following a discussion, it was agreed that this was quite an expense for the parish council to take on, and perhaps look into alternative options and seek Community Chest funding to buy a new bin, which will be emptied by Cllrs.

Springer Quotes:

Schoolscapes –

2x animal springers (including rubber mat, installation, deliver and waste disposal) ££2352.82

Outdoor Play People –

2x Rockers £2365.00 / 2x Springers £1633.00

Emailed Yates but no reply as yet.

It was proposed to purchase 2x rockers from Outdoor Play People. Proposed Cllr Kerr. Seconded Cllr Walter. Unanimous.

d) The Clerk.

Annual Leave – 21/12 to 4/1.

Cemetery matters – especially transferring Exclusive Rights of Burial is taking up a huge amount of Clerks time. Potentially look into some training to assist.

Community Emergency Plan.

20/206

Latest update was circulated to the parish. Posters up in village. Posted on website. Shared on Village social media sites.

White Lines on Pinch Hill.

20/207

Cllr Kerr expressed concern that a number of cars are veering over to the wrong side of the road. Cllr Chopak to check, but suspects there may be issues with the width of the road to instal any white lines in middle. To feedback at next meeting.

Atlantic View Crematorium Proposal.

20/208

It was noted that it is only for personal comments at this stage, the parish council hasn't been consulted yet as it is not at the application stage. Questions raised at this point included whether there will be only 1 undertaker who would be able to use, or would any undertaker be able to use it. Whether there is an option for a natural burial ground to be included.

Works on Bude Canal: Stakeholder Engagement.

20/209

An email received from Community Link Officer (CLO) informing that a brief is currently being finalised, explaining programmed work in relation to Bude Canal. The aim is to get this sent to stakeholders for consideration over the next couple of weeks. Following this, an online stakeholder engagement session is planned to take place in mid-December, therefore consideration of the brief by Councillors ahead of that would be useful. It was agreed to lift Standing Orders to allow a member of public to provide some information. He expressed an interest to have the information forwarded to him, Clerk agreed to contact CLO to check whether this is permitted at this stage. Questions raised re costs etc but it was understood that any questions will need to be asked at the Engagement Session. Cllr Waterhouse confirmed she would be able to attend the meeting on behalf of MPC. Standing Orders resumed.

Concern re increased traffic along Hobbacott Lane.

20/210

Clerk has received 2 complaints from residents re the increased traffic along Hobbacott Lane. This is likely due to the Stratton road closure. Concerns were noted by Cllrs and will be monitored where possible. It was hoped that the re-opening of the Stratton to Red Post Road would reduce the numbers on Hobbacott Lane.

Request for Footpath along Helebridge Road.

20/211

A discussion was held around this, safety concerns were flagged but thoughts were that the road was too narrow to safely instal a footpath. It was acknowledged that other discussions are being had regarding a possibility to widen and increase the Bude to Holsworthy cycle path and that there is a footpath which leads from bottom Helebridge up to the road next to the school.

Cemetery

20/212

- (i) New Cremation Plot update: Expected costs for this £450. It was resolved to approve this cost. Proposed Cllr Bray. Seconded Cllr Hunt. 7 in favour. 2 abstained.

Precept.

20/213

Proposed draft circulated to Cllrs. The draft figures proposed that the precept is to remain the same as the 20/21 figure of £18,745. This will ensure MPC remain in a secure financial position for the next financial year. It was proposed to accept the precept £18,745. Proposed: Cllr Edwards. Seconded Cllr Walter. 8 in favour. 1 abstained. Clerk to complete and submit relevant paperwork to Cornwall Council.

Allotments.

20/214

Cllr Perry provided quote for legal fees – Estimated fee £450 +VAT (Assuming that the property is already registered).

Community Chest Grant.

20/215

Clerk to submit an application form for assistance to purchase new bins at top of Playpark.

Marhamchurch Parish Grant Applications.

20/216

Section 137(4)(a) of the Local Government Act 1972 states funds should only be granted for any purpose which, in the Council's opinion, is in the interests of, or will directly benefit the area or its inhabitants. During these unprecedented times it was acknowledged that many local services had suffered huge financial losses and it was resolved to meet the financial requests of all the applications as much as possible.

It was resolved to allocate the funds accordingly:

Marhamchurch Village Hall	£260
Christmas Tree Fund	£100
Marhamchurch Pre-School	£200
Marhamchurch Methodist Church	£500

Cllr Crum kindly offered to cover the cost of the Remembrance Day Wreath this year, and thanks was extended to him in his absence.

Proposed: Cllr Walter. Seconded Cllr Proudfoot. 9 in favour. 1 abstained.

Online Payment

20/217

CALC circulated Clerk's request to other Clerks. Recommendations include Unity Bank or setting up online payments, as per previous discussion. It was resolved to approve Clerks request to begin process to set up online payments and that Cllr Walter, Cllr Perry and Cllr Edwards should be set up to approve online payments set up by Clerk. Proposed Cllr Perry. Seconded Cllr Butler. Unanimous.

Quarterly Finance Review.

20/218

Finance Portfolio Holder conducted check following last meeting. All agreed. Noted by Councillors.

Finance & Legislation.

20/219

- a) Approval of payments totalling **£1076.91** as per October schedule and **£981.91** as per November schedule PLUS **£450** for new Cremation Plot and **£1182.50** for deposit on purchase of Playpark Rockers and consider payment of urgent accounts presented by the date of the meeting. **It was resolved to approve payments. Proposed Cllr Walter. Seconded Cllr Bray. Unanimous.**
- b) Cllrs noted Income & Bank Balances as per the schedule.
- c) Cllrs noted Bank reconciliations.

Parish Matters - Agree action and authorise associated expenditure.

20/220

- a) Highway matters – None.

Urgent Matters raised with the Chairman since the Agenda was published.

20/221

None.

Date of next meeting and note items from Councillors for the Agenda.

20/222

19 January 2021

Meeting closed at 9:28pm.

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."