

# Marhamchurch Parish Council

Clerk: Mrs E Hawkins 14 Wentworth Close, Lynstone BUDE EX23 0RA  
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12 June 2019

**Notice is given that the annual meeting of the Parish Council will be held in Marhamchurch Sunday School on Tuesday 21st May 2019 at 7.30 pm for the purpose of considering and resolving the following business.**

*E Hawkins*

Clerk to the Council.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public (see note \*below)

## AGENDA

1. **Record and Approve Apologies.**
2. **Declarations.**  
To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Declarations of Non-registered Interest (NRI) from members concerning items on the agenda.
3. **Dispensations.**
  - a) To note approved Dispensations relevant to items on the Agenda.
  - b) To discuss and determine new Dispensations received.
4. **Public Open Session.**  
To receive questions and answers from the public on an agenda item.
  - a) Dr Julia Foster from Holsworthy Community Rural Transport update.
5. **Confirm the Minutes of the previous Meeting.** 21 May 2019.
6. **Matters Arising** – for report only.
7. **Correspondence** – to note contents of letters as received. Authorise relevant action.
8. **Councillor Vacancy.**
9. **Planning.**
  - a) **Decision Notices/Updates:**
    - (i) **PA18/11403** - Installation of an agricultural anaerobic digestion facility and associated plant and equipment including underground pipework, digestate lagoon, site access road and landscaping with variation of conditions 2 (approved plans), 5 and 11 of application no. PA17/02339 dated 23/08/17 to update the plans recently altered under a Non-Material Amendment No. PA18/09289; to reflect the amendments to traffic movements in the Transport Statement and alter implementation of planting scheme to once development has commenced. East Helscott Marhamchurch Bude Cornwall EX23 0NE.
    - (ii) **PA19/00550** - Modification to the digestate lagoon approved by planning permission PA17/02339 - East Helscott Farm Marhamchurch Bude EX23 0NE.
    - (iii) **PA19/01285** | Construction of an annexe in rear garden | Beeston Farm, The Barn Marhamchurch Bude EX23 0ET

- (iv) **PA19/02043** | Listed Building Consent for the installation of a stairlift | Barn Orchard Cottage Marhamchurch Bude Cornwall EX23 0JA
- (v) **PA19/03537** | Demolition of the 1970's extension to the rear of the public house comprising the redundant function suite and hotel bedrooms.
- (vi) **PA19/03879** | Proposal Outline planning permission for agricultural tied dwelling (re-submission of Application No. PA18/08410). Land South Of Penleaze Hobbacott Lane Marhamchurch Bude.

**b) Planning Applications/Appeals:**

- (i) **PA19/04188** - Listed building consent for renovation works to the house including replacement stairs and restoration of doors and windows. Development of adjacent shed into studio. The Old Post Office Helebridge Road Marhamchurch Bude – response required 24 June.
- (ii) **PA19/04187** - Renovation works to the house including replacement stairs and restoration of doors and windows. Development of adjacent shed into studio. The Old Post Office Helebridge Road Marhamchurch Bude – response required 24th June.
- (iii) **PA19/04628** - Proposal Application to discharge a Section 52 Agreement relating to application 6/88/3619/OOP dated 30th August 1989. Helebridge House Marhamchurch Bude Cornwall.
- (iv) **PA19/04449** - Proposal Variation of condition 3 of planning application PA18/01422 (extend and alter existing outhouse to provide useful ancillary accommodation.) to allow for ancillary accommodation and holiday use. The White House Hobbacott Lane Marhamchurch Bude.

**10. To receive oral or written reports and authorise any action.**

- a) Chairman.
- b) Cornwall Councillor N Chopak.
- c) PCSO C Krolick.
- d) Neighbourhood Plan.
- e) Playpark – Approve minutes.
- f) The Clerk.

**11. Report on progress relating to using the land on Pinch Hill Estate for allotments.**

**12. Meeting with representatives from Stevens Homes update.**

**13. Stevens Home name proposal for development – Hobbacott Rise.**

**14. Holsworthy Community Rural Transport.**

**15. Portfolio Holders.**

**16. Planters.**

**17. Community Emergency Plan.**

**18. Parish Footpath and Cycleway Leaflet.**

19. **WW1 Centenary.**
20. **Airfields of Britain Conservation Trust (ABCT) – Airfield in Marhamchurch Parish.**  
Response from St Marwenne’s Church PCC.
21. **Annual Reviews.**
  - a) Risk Assessment
  - b) Financial Regulations
  - c) Standing Orders
  - d) Asset Register
22. **Finance & Legislation.**
  - a) Update from Internal Auditor – report circulated.
  - b) Approve payments totalling £TBC as per schedule and consider payment of urgent accounts presented by the date of the meeting.
  - c) To note Income & Bank Balances as per the schedule.
23. **Parish Matters - Agree action and authorise associated expenditure.**
  - a) Highway matters - including safety, potholes, streetlights.
  - b) East Helscott Renewable Energy Community Benefit Grant.
24. **Urgent Matters raised with the Chairman since the Agenda was published.**
25. **Date of next meeting and note items from Councillors for the Agenda.**

**Correspondence sent to Cllrs from 14th May – 12th June: circulated via email**

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”