

Marhamchurch Parish Council
Tuesday 15th January 2019

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7.30pm.

Councillors Present:

19/01: Vice Chair Cllr T Perry, Cllr R Bray, Cllr S Colwill, Cllr T Edwards, Cllr T O'Sullivan, Cllr I Waterhouse.

Also in attendance: Clerk Mrs E Hawkins. County Cllr N Chopak.

9 members of the public were present for some of the meeting:

Record and Approve Apologies.

Cllr S Butler and Cllr F Hunt sent their apologies.

19/02: It was resolved to approve the absences of Chair Cllr J Walters, Cllr S Butler and Cllr F Hunt.
Proposed Cllr Colwill. Seconded Cllr Edwards. Unanimous.

Declarations.

19/03: Cllr Perry RFI No 16a (Parish Cemetery) – Cemetery Tender.

Cllr O'Sullivan & Cllr Colwill RFI No 17 – Sheds North of Hobbacott Lane.

Cllr Colwill RFI No 10b (ii) – PA18/12083 Planning Application.

Dispensations.

19/04:

- a) It was resolved to approve Cllr Colwill's dispensation requests.
- b) It was resolved to approve Cllr Perry's dispensation request.

It was overlooked at the meeting, and no resolutions were made regarding the above dispensation requests. It will be addressed at the next meeting.

Public Open Session.

19/05: No questions or comments received.

Confirm the Minutes of the previous Meeting.

19/06: It was resolved to approve the minutes of the meeting held on 4th December 2018. Proposed Cllr O'Sullivan. Seconded Cllr Edwards. Unanimous. The Vice Chair Cllr Perry signed them as a correct record.

Matters Arising

19/07: No matters arising.

Correspondence –

19/08

- a) Sowenna Funding Appeal. – email to send advising of grant review in November.
- b) Letter received from Peter Jones re request for additional green bin to be installed in cemetery. Cllr Perry advised he had update regarding this under Cemetery Tender item.
- c) Community Network Panel Agenda for meeting on 7 Jan 19. Previous minutes also included. There was no update at Cllr Butler was not at meeting, but had attended on behalf of MPC.

d) 2019 – Off Street Parking Order.

Cornwall Council is proposing to make a new Off-Street Parking Order, and in doing so make some alternations to car park operations and charges. Comments on proposals is due by 1 Feb 2019. Email circulated to Cllrs for their review. Cllrs agreed to support the new Off-Street Parking Order. Proposed Cllr Colwill. Seconded Cllr Waterhouse. Unanimous.

Councillor Vacancy.

19/09

Clerk had received no applications. Confirm extension of date to 19th February 2019. Proposed Cllr O’Sullivan. Seconded Cllr Bray. Unanimous.

Appointment of New Clerk.

19/10

- a) Approve request for Pension Plan application.
Email from LGPS Liaison Officer advising that MPC will need to pass a resolution to join Cornwall Pension Fund. They require a copy of the minutes and the resolution before anyone can join. Proposed Cllr Waterhouse. Seconded Cllr Colwill. Unanimous.

- b) CALC Training for new clerks – Working with your Council. Aimed at new Parish Clerks. 3 x 6hr sessions in Truro. £250+VAT. Clerk updated that this training was available, but concerned about costs. No further action.

Planning.

19/11

a) Decision Notices/Updates:

- (i) PA18/11403 - Installation of an agricultural anaerobic digestion facility and associated plant and equipment including underground pipework, digestate lagoon, site access road and landscaping with variation of conditions 2 (approved plans), 5 and 11 of application no. PA17/02339 dated 23/08/17 to update the plans recently altered under a Non-Material Amendment No. PA18/09289; to reflect the amendments to traffic movements in the Transport Statement and alter implementation of planting scheme to once development has commenced. East Helscott Marhamchurch Bude Cornwall EX23 0NE. **Awaiting Decision. Determination Deadline 19 March 2019.**

- (ii) PA18/08410 – Outline Planning with all matters reserved for the construction of an agricultural Tied Dwelling. Land south of Hobbacott Lane Marhamchurch. Mr Gardener. **Awaiting Decision.** County Cllr Chopak updated that following a review over Christmas, and lengthy discussions with involved parties, that the application will likely be refused.

- (iii) PA18/09808 – Erection of agricultural building for storage of fertilizer, hay and straw. Hobbacott Lane, Marhamchurch. Mr D Prouse. **Awaiting Decision. MPC lodged a response on 10/12/18.**

- (iv) PA18/11940 - Land South Of Bullers Arms The Village Marhamchurch Bude Cornwall. Submission of details to discharge condition nos. 3 and 4 in respect of decision notice PA16/00853. **Decided.** Notice came through on 30/12/18 and a decision was made on 31/12/18. It relates to Nr. 3 samples of materials, Stone cladding and roof slates. Nr. 4 Landscaping schemes.

b) Planning Applications/Appeals:

(i) PA18/11076 – Proposed new dwelling – bungalow on land west of Pinch Hill. Marhamchurch.

A letter of objection from local resident was read out at the meeting. Following examination of the plans and the discussion it was resolved to recommend refusal. Proposed Cllr O’Sullivan. Seconded Cllr Bray. Unanimous.

The Clerk was directed to lodge response by deadline of 17th January 2019 stating that it was agreed that the application be recommended for refusal based on previous refusal decision (18 July 2017) which stated: the application contravenes Policy 3 of the November 2016 Cornwall Local Plan (Role and function of places). Specifically, the proposed bungalow within the application represents development on a green field site (open countryside) and cannot be considered to be either 'rounding off' or 'infill' within the definitions contained within the Local Plan.

(ii) PA18/12083 - Construction of up to 5 new dwellings and associated works and landscaping. Land To The West Of Crest Haven Hobbacott Lane Marhamchurch. Cllr Colwill left the room.

Following examination of the plans and the discussion, it was resolved to recommend refusal. Proposed Cllr Waterhouse. Seconded Cllr Bray. Unanimous.

The Clerk was directed to state reasons for refusal based on following items:

Significant concern regarding drainage issues on site
Over development of area
Safety Issues due to narrow exit onto Hobbacott Lane

The council wish to request that if the proposal is approved, that the Bude Green Five are incorporated; which include:

1. Rainwater harvesting and grey water recycling be incorporated;
2. PV Generators and Diverter be incorporated;
3. Local sustainable building materials be used where possible;
4. Any hard standing to be of permeable materials;
5. Renewable source of heating.

(iii) PA19/00095 – Proposed loft conversion - Sunbeams Marine Drive Widemouth Bay Bude.

Following examination of the plans and the discussion, it was resolved to recommend refusal. Proposed Cllr Colwill. Seconded Cllr Edwards. Voted 4/2 in favour of recommended refusal.

Clerk was directed to list following reasons for refusal:

- Potential over development of building;
- Not in keeping with other surrounding properties.

To receive oral or written reports and authorise any action.

19/12

a) Vice Chairman.

Cllr Perry encouraged all Cllrs to check on neighbours, especially vulnerable / elderly while the expected power cuts are taking place in the village.

b) Cornwall Councillor N Chopak.

Community Network Panel update – Police Inspector Lynden Hughes will be talking about growing concern about crime in rural areas, in particular Drug & Alcohol associated crimes. The next meeting is on 8th April and Cllr Chopak encouraged all Cllrs to attend this meeting at The Parkhouse Centre at 7pm.

Cllr Chopak talked about the importance of the Community Governance Review which is being pushed by Central Government. Cllr Chopak noted that this is an agenda item for further discussion.

Cllr Chopak updated that Stratton Minor Injury Unit (MIU) is still very much an important issue. A meeting was held recently to discuss proposals moving forward. There is still an issue around staffing, and finding the required number of staff for the hospital to remain open overnight, but focus is on ensuring that the overnight closure doesn't continue too long. Cllr Colwill confirmed he sent an email objection to the closure, Clerk advised she sent a letter on behalf of MPC.

c) PCSO C Krolick. - Not present.

d) Neighbourhood Plan.

Cllr Colwill updated that a meeting needs to be scheduled to discuss this matter. Agreed that Tues 22nd Jan. Cllr Perry, Cllr Colwill, Cllr Edwards to attend.

e) Playpark – Approve minutes. Cllr Hunt not at meeting.

f) The Clerk.

The Clerk advised that the retiring clerk is in contact with BT regarding the parish council broadband/phone line 361458. The broadband has been cancelled but as the 'phone rental is already paid in advance until 21.03.19 and there is no refund - it has been agreed that 361458 is in use until 21.03.19. BT have agreed that they made an error on the account and have refunded some of their charges and have added a credit as a goodwill gesture for the problems experienced. So although there was a DD in Nov & Dec - the account is actually in credit and any credit still there after 21.03.19 it will be refunded.

Notification from TSB that interest has gone from 0.15% - 1%

New mobile number for new clerk will be circulated via email.

Working hours – Clerk advised that she works Monday, Wednesday & Friday mornings.

Circulation of documents – Clerk discussed environmental impact on amount of paperwork required for meetings. It was agreed with Cllrs that minutes from previous meeting can be re-emailed 2 days prior to meeting and therefore no hard copied needed. It was agreed that hard copies of the agenda will still be provided at the meetings.

Marhamchurch Village Shop Ltd.

19/13

New Clerk read out information which had been provided by retiring Clerk. This information had also been circulated via email. The information proposed that MPC pay £300 per quarter – with an agreement that finances be provided to monitor. Clerk to follow this up with MVSL. Proposed Cllr Bray. Seconded Cllr O’Sullivan. Unanimous.

Clerk advised that no invoice received for the baby changing unit as yet, so payment has not yet been made.

Report on progress relating to using the land on Pinch Hill Estate for allotments.

19/14

Cllr Chopak updated that Chris Sims is moving on from his role as Link Officer, but before his departure he will ensure that the documents for the land transfer be sent to the Legal Dept.

Cllr Chopak also raised the questions about who will cover the costs of Solicitors fees. This matter is still pending.

WW1 Centenary.

19/15

Approve WW1 Centenary Bench (style and siting arrangements). It was agreed to order a tarmac based bench with poppies on. Cllr Waterhouse to action, and contact Clerk re payment.

Airfields of Britain Conservation Trust (ABCT) – Airfield in Marhamchurch Parish.

19/16

Siting of Commemoration Plaque and update from any enquiries.

Retiring Clerk sent letter but had no response. Clerk to follow up.

Marhamchurch Parish Cemetery.

19/17

a) Maintenance Contractor tender closed 31/12/18. Update. Discuss Councillor Portfolio Holders for Cemetery.

Clerk updated that only 1 application had been received. Cllr Perry left the room while Cllrs reviewed the tender application. Cllr Edwards stood in as Vice Chair in Cllr Perry’s absence. It was agreed to approve the application. Proposed Cllr Bray. Seconded O’Sullivan. Unanimous. Cllr Perry returned.

Cllr Perry updated that as part of the tender, he would ensure to empty the current green waste bin at the Cemetery. Clerk to advise Mr Jones of this regarding his previous letter of request for an additional green waste bin.

Sheds North of Hobbacott Lane.

19/18

Cllr O'Sullivan left the room. It was agreed for Cllr Colwill to use his dispensation to discuss this issue. Cllr Colwill advised of the ongoing issue re installation of sheds at Park Farm, and requested that MPC submit a formal request for an Article 4 Direction to be made on the three fields at Park Farm, Marhamchurch.

With approval of the Councillors Standing Orders were temporarily lifted. A member of the public spoke regarding his concerns about the installation of more sheds. **Standing Orders were resumed.**

Cllr Colwill left the room. Cllr Chopak acknowledged the sensitive nature of this issue and confirmed that Cornwall Council are looking into the matter. Cllr Chopak encouraged MPC to submit a formal letter to Enforcement Dept. Proposed Cllr Edwards. Seconded Cllr Waterhouse. Unanimous. Cllr Colwill and Cllr O'Sullivan returned. Clerk to draft letter and submit.

Email from Nikki Unger re Bullers.

19/19

Clerk updated that email had been sent to Cornwall Council requesting an update to status of ACV listing – advised that application is still pending. Cllrs discussed the issue, and resolved to state in email to Ms Unger that that ACV application was voted for in September and it was done to prevent any future development to building, if property was sold. Proposed Cllr Waterhouse. Seconded Cllr Edwards. Unanimous.

Community Governance Review

19/20

Initial interest form was circulated. Lodge EOI by 8th Feb. It was resolved to reply that MPC do not wish to have a Community Governance Review. Proposed Cllr Colwill. Seconded Cllr Bray. Unanimous.

Bude Community Network Panel.

19/21

The Bude Community Network Panel has agreed to establish a Community Speedwatch scheme for the Bude area. This would be based on the principle that a group of volunteers would be trained up in order to support the delivery of community speedwatch activity across the Bude Community Network area. A form was received for completion, highlighting the roads which have most speeding issues on. It was agreed that Marhamchurch does have speeding issues, especially on Hobbacott Lane, Pinch Hill and Helebridge Road. Proposed Cllr Colwill. Seconded Cllr Edwards. Unanimous. Clerk to lodge response form.

Green Five.

19/22

It was agreed that an update be made at next meeting.

Quarterly Finance Report, Bank Reconciliation & Finance Check

19/23

Reports were circulated via email prior to meeting. Copies available for review. Noted by Cllrs.

Annual Reviews

19/24

- a) Risk Assessment – pending.

Parish Footpath and Cycleway Leaflet.

19/25

Update progress. Agree progress and any expenditure. It was agreed to review this upon Cllr Walter's return.

Finance & Legislation.

19/26

- a) Update from Internal Auditor – still pending. Clerk to email.
- b) Approve payments totalling £ 1348.71 plus retrospective approval for the payments made on 18.12.18 (£1564.08) as per schedule and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr O'Sullivan. Seconded Cllr Waterhouse. Unanimous.
- c) To note Income & Bank Balances as per the schedule.

Parish Matters - Agree action and authorise associated expenditure.

19/27

- a) Highway matters - including safety, potholes, streetlights.
 - (i) Clerk updated that she had lodged a repair request with Cornwall Council re issue with sign post outside Court Farm. Email acknowledgment was received and requested that any further repair request be made on their website.
 - (ii) Hobbacott Lane issue raised regarding Spoil removal. For the information of MPC.
 - (iii) Wobbly pavement opposite St Marwenne's Church on Helebridge Road. Clerk to lodge repair request.
 - (iv) Maintenance issue opposite The Sunday School – clerk to lodge repair request.
- b) Qila Community Benefit Grant. – no further updates.

Urgent Matters raised with the Chairman since the Agenda was published.

19/28

None.

Date of next meeting and note items from Councillors for the Agenda.

19/29

Next meeting to be held on Tuesday 19th February. MEETING CLOSED AT 10:15pm.

Correspondence – circulated in November & December:

Electoral Review of Cornwall: Final Recommendations, Local Government Boundary Commission.
Final Recommendations – circulated for review.

Neighbourhood alerts

- a. re fake tv licencing 9/1/19
- b. Fatal collision 9/1/19
- c. Citizens In Policing - Local Policing Support Volunteer – 11/01/19
- d. Missing person alert – male Newquay. 11/01/19
- e. online survey from Police Commissioner re increase in council tax to cover cost of more local police officers. – 11/01

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”