

Marhamchurch Parish Council

Tuesday 19th April 2016

A meeting of the Parish Council was held in the Methodist Sunday School on the above date at 7.30pm.

Councillors present: Chairman Mr R Hockin, Messrs, R Blewett, S Colwill, J Petherick, T Edwards, T Perry, Mrs F Hunt and Mrs J Walter. Mrs I Waterhouse arrived at 7.35.

Also in attendance C Cllr, N Chopak and the Clerk, Mrs B Heathcote.

Approximately 9 members of the public were present.

Apologies – Mr M Grills

Welcome new Councillor

16/52 Election on 07.04.16 – Mrs J Walter was elected and the Chairman welcomed her onto the Parish Council. Mrs J Walter has been given an Induction Pack. Before the meeting she completed and returned her Register of Interest and the Councillor Acceptance form was signed and witnessed.

Declarations of Interest

16/53 No declarations of interest

Dispensations

16.54 No request for dispensations were received.

Public Open Session - To receive questions and answers from the public on an agenda item.

16/55 Cllr N Chopak responded to a question relating to recycling in this area. The plastic recycling trial at St Austell has experienced problems (due to tubs not being washed) and the scheme has not been rolled out, currently milk bottles only can be recycled. CORY has reneged on their contract terms to recycle tinfoil. Cornwall is rated one of the better counties for recycling but a large majority of it is transported by road elsewhere in the country to be processed. The current recycling contract expires April 2018. Cllr N Chopak responded to a question about applying for CC Devolution Funds (as discussed at the Bude Community Network (BCN) meeting, to implement traffic speed controls in Helebridge Road – the fund cannot be used for Highway/road matters. There was a comment about dog fouling and the Clerk suggested that dog fouling posters can be put up if she is notified of problem areas.-

Confirmation of the Minutes of the Meeting of the Parish Council held 22nd March 2016.

16/56 The minutes were approved and signed by the Chairman.

Matters Arising.

16/57a **Paras 16/33a Annual Grants** – The Community Village Shop annual accounts have been received and circulated.

16/57b **Para 16/40 Discuss On-line Petition Council the Right to Appeal Planning Decisions.** It transpired that the petition was for individuals to sign, not the Clerk on behalf of the parish council and councillors had been advised accordingly. 19.04.16 there are 13,290 signatures and the requirement is 100,000 before the Government will debate the matter in Parliament. A copy of their response to date has been circulated.

16/57c **Para 16/46d Employer's Pension Scheme** – No update.

16/57d **Para 16/47a Highways Water in Hobbacott Lane** Mr S Colwill advised that the area where water is coming through the tarmac had not been dealt with by SWW. The Clerk will advise Highways.

16/57e **Para 16/47a Highways – Damage to grass area outside Elm Cottage** – No response from CC.

16/57f **Para 16/49b Empty House/Building** – No update.

Correspondence.

16/58 The following items were placed for circulation on 04th & 11th April 2016 respectively

- i) Copies of articles in the Society of Local Council Clerks' magazine.
 - a) Burial Matters – article from A Fairchild re grants.
 - b) Goalpost Safety.
 - c) Article re part time holiday calculations.

- ii) Local Council Review.
- iii) NHS Peninsula News Spring 2016.
- iv) Letter and enclosures from Mr B Wallace re the Mules family.
- v) Healthwatch.
- vi) Clerks & Councils Direct 2016 Yearbook.
- vii) Marhamchurch Village Shop Accounts.
- viii) Copy of letter from Scott Man MP to G Clark MP Secretary of State for Communities and Local Government.
- ix) Tony Hogg's Monthly report – Feb 2016..
- x) Devon & Cornwall Police Guidelines for engagement with Town & Parish Councils Jan 2016.
- xi) CALC Newsletter – April 2016.
- xii) CC Communities & Devolution Newsletter 06.04.16.

Planning

16/59a Decision Notices/Updates:

- i) PA16/00275 – First Floor extension and conversion of existing internal garage - Little Elm, Hobbacott Lane, Marhamchurch – Mr and Mrs N Adams. Approved.
- ii) Appeal/D840/W/15/3139909 Prior Approval for the proposed change of use of agricultural building to a dwelling house. Barn at Rattenbury Farm Marhamchurch. C Axford. Withdrawn.
- iii) PA16/01419 - Variation of condition 2 (plans condition) of PA15/08503 to revise the design of approved dwelling. Middle Longbeak Marine Drive Widemouth Bay. Mr Anders Baker. Approved. (The Clerk has not been able to access a copy of the Decision Notice)

16/59b Applications:

- i) PA16/02725 - Removal and subsequent replanting of hedgerow to enable essential repairs to retaining wall. The works have been authorised through a court order to be carried out over a six week period starting on 11 April 2016. Willow End Hobbacott Lane Marhamchurch. Mr R White. A resolution of no objections was passed.

16/59c Planning matters received by the date of the meeting.

- i) APPEAL - APP/00840/W/15/3014917 PA14/02107 - Wind farm development of up to 11 turbines. The Big Field Wind Farm. Good Energy. The Appeal commences 26th April at 10am in Launceston Town Hall. Following a discussion, it was unanimously resolved that Marhamchurch Parish Council will request to speak at the Hearing. The Chairman will attend on the first day and will be provided with a timetable. The Hearing is expected to last 10 days.
- ii) PA16.00853 – Land south of the Buller's Arms, Marhamchurch - proposed construction of 5 new dwellings and one new commercial unit (A1 and A2 uses) together with the demolition of both the car park stores and the rear lobby area of the Buller's Arms Hotel – The Innovative Design Company. CC Planning Officer is recommending approval; due to the number of letters of objection and the request from the Parish Council it will be determined by CC Planning Committee on 25th April. It was unanimously resolved that the Chairman will speak on behalf of the parish council.

Cllr N Chopak.

16/60 Cllr Chopak advised that the meeting to discuss how the 2% increase in CC for Adult Care will be allocated is due next week and there is pressure for it to be allocated to companies providing care not to the carers on the ground. NHS Kernow is £57,000,000 in deficit. The Chairman commented that the League of Friend of Stratton Hospital has been advised that the hospital is safe for 2 years. Poundstock have taken over the public toilets at Widemouth Bay and the car park rates will increase in 2017 to cover their costs. Bude & Stratton TC are still in consultation re toilets in Bude. Cllr Chopak advised that a speed monitoring system (like the one in Kings Hill) is £30K; a speed data

check had been undertaken in Pinch Hill and one will be set in Helebridge Rd in due course. There was a short discussion relating to a speedwatch event and it was agreed to check with the Police representative who attends the Parish Meeting. Cllr Chopak also spoke about Bude Community Network meeting – see below.

Bude Community Network meeting. (AGM)

16/61 The Chairman, Mr S Colwill and the Clerk attended. Cllr N Chopak was elected Chair and it was agreed to elect the Vice chair at the next meeting and to investigate having a parish councillor as vice chair. It was agreed to include local topics on the agendas ie rural transport, library services and it was also agreed to have an agenda item for parish council matters. Item no 5 Local Devolution Fund was discussed. The total funding for BCN is £19,772 and is calculated according to the number of County Councillors in the Network area – Cllr Jeremy Rowe is the portfolio holder. There have been 3 applications for the devolution funding. St Gennys – toilets; Morwenstow broadband for community hall and Bude Stratton TC for Bude toilets. The meeting approved the request from St Gennys. The request from Morwenstow was approved in principle. Other councils discussed the benefits of having broadband in their meeting halls. Bude Stratton TC had requested the whole allocation and agreed to revise their request in light of other requests. The Clerk was directed to apply to the fund for broadband for a Marhamchurch meeting place venue.

Annual Parish meeting – Guest Speakers and invitations.

16/62 The APM will start at 7pm followed by the Annual Parish Council meeting at 7.45pm. It was agreed to follow up the verbal invitation for Chris Sims, Bude Community Network Link Officer to speak about Neighbourhood Plans, and to invite County Cllr N Chopak and NBM PC S South. Representatives from the Parish will be invited to attend and to send a report in advance of the meeting.

End of Year Receipt & Payments Accounts and Income & Expenditure Accounts.

16/63 Balance sheets had been circulated showing a (Parish Council) carry forward of £27,013.27 (inc £20,900 CBF) and (Playpark) £7,494.43 (inc £5,000 CBF grant). It was unanimously resolved to approve the account and the books were signed the Chair and Clerk.

Annual Audit a) Approve Section 1 – Annual Governance b) Approve Section 2 Accounting Statement. c) Approve 15% and over variations from 14/15 d) Approve Bank Reconciliation. e) Approve Supporting Notes.

16/64 Copies of the above documents had been circulated.

- a) It was unanimously resolved to approve Section 1.
- b) It was unanimously resolved to approve Section 2.
- c) It was unanimously resolved to approve the 15% and above variations.
- d) It was unanimously resolved to approve the Bank Reconciliation.
- e) It was unanimously resolved to approve the Supporting Notes.
- f) It was unanimously resolved to approve the Earmarked Funds

The Clerk will arrange to meet with the Internal Auditor, Mrs L Mason re Section

Neighbourhood Plan.

16/65 Mr J Petherick circulated some notes he had prepared setting out the basics of the aims of a NP and outlining the processes.

Community Benefit Fund – Update re Village Hall, Playpark and Revel Field.

16/66 Acknowledgement of receipt and thanks from Marhamchurch Village Hall Trustees, Marhamchurch Playpark Association and Marhamchurch Revel Field Trustee have been received. The Clerk has requested each group for an update when the work is complete and also suggested that they send photos for the website. There was a short discussion about how to proceed with the next round of applications – no decision was reached.

Policies and Protocols

- 16/67 a) Equal Opportunities - deferred
 16/67 b) Email and on-line publications. It was resolved to adopt the policy and councillors have signed forms indicating their agreement for method of delivery.

Marhamchurch Playpark

- 16/68 a) Revised working party document. b) Approval of minutes. Deferred
 c) Updates – Delivery of the 4 way springer is expected any day. 50% of the net cost of the remaining equipment as agreed has been paid.

Parish Cemetery

- 16/69 a) Update re water provision. b) Review fees. c) Update re access. Deferred
 d) Garden Waste charge. The cheque dated April 2015 (annual charge for 15/16) was debited from the parish council account in February 2016 despite it being 6 months out of date and a replacement cheque was also debited in February 2016. Therefore it was agreed not to make a payment for 2016.

Weed Treatment.

- 16/70 3 sets of maps showing 3 different treatment areas with a request for a quote for each map area indicating costs for 1 or 2 cuts had been sent to CORMAC, Bude Stratton Town Council and J Sachs. Replies from the former two had been received on 19.04.16. CORMAC only quoted for 2 cuts per year. The Chairman suggested more time is needed to compare quotes.

Cornwall Association of Local Councils membership subscription renewal: £272.48.

- 16/71 It was unanimously resolved to renew the membership

Finance

- 16/72 a) It was resolved to authorise payments totalling £2,486.40 as per schedule plus £1,032.45 (Bude Computers and CALC)
 b) Income. i CC Precept 1st half year £6750.00
 ii CC CTS Grant £ 274.82
 iii HMRC reimbursement of VAT 08.02.15 – 01.02.16 £ 813.65
 iv Monmouthshire B/Soc Interest 20.11.15 – 31.03.16 £ 100.79
 c) Bank Balances.as at 19.04.16 Monmouthshire B/Soc £21,000.79
 TSB Int Acc £ 7,942.47
 TSB Current Acc £ 5,795.40
 Playpark TSB Int Acc £ 1,000.26
 TSB Current Acc £ 4,542.22.

Other Parish Matters

- 16/73 a) Highways – Cllr N Chopak will contact CC re the deep potholes in the road from Hilton Cross to Chrisney Cross.
 b) Community Shop - apologies from Mr P Hillenbrand.
 c) Public Toilets Cllrs R Blewett, R Hockin, Mr W Bromell and Mr Ryan Blewett have cut back the trees that were growing over the kiosk and up into the overhanging wires. Mr P Amos-Yeo has painted some metal areas with special rust treatment paint. A 100% small business rate relief has offset the domestic rates for 2016/17

Queen’s 90th Birthday.

- 16/74 The Village Hall committee have organised an event for the Queen’s Official birthday on 12.06.16

Urgent Matters raised with the Chairman since the Agenda was published.

- 16/75 No urgent matters

Date and time of next meeting.

- 16/76 17.05.16 at 7.45 – preceded by the Annual Parish meeting at 7pm.

Items for next Agenda

- 16/77 Venue for meetings. Grant for BCN devolved funds, deferred matters.