

Marhamchurch Parish Council

Tuesday 17th November 2015

A meeting of the Parish Council was held in the Methodist Room on the above date at 7.30pm.

Councillors present: Chairman Mr R Hockin, Messrs M Grills, R Blewett, S Colwill, T O'Sullivan, J Petherick, T Edwards, T Perry, Mrs I Waterhouse and Mrs F Hunt.

Approximately 14 members of the public were present including Messrs Schuttkacker and J Dodge from Westcountry Land

Apologies Cllr N Chopak.

Declarations of Interest

15/228 .Messrs R G Blewett and T O'Sullivan re Planning Application PA15/09444

Dispensations

15/229 Previously approved dispensation approved for Mr S Colwill re PA15/08503

Public Open Session

15/230 Mr M Moore asked if the parish council can do anything about cars parked in Pinch Hill as they are impeding visibility to the right hand side of the access to Cricket Park. The Clerk will make enquiries.

Mr R McDonald asked if PA15/09444 could be dealt with in December or January as CC have not placed the public planning notice at the site. The Chairman advised that this had been brought to his attention and that after consideration, although the parish council were perfectly in order to discuss and make their recommendations at the current meeting, it had been decided to call an extraordinary meeting on December 8th.

Confirmation of the Minutes of the Meeting of the Parish Council held on October 20th 2015.

15/231 Following a correction to the time showing Cllr I Waterhouse's arrival, it was resolved to approve the minutes.

Matters Arising.

15/232a **Para 15/216 – Defibrillator.** The Clerk has written to FLEET and Stratton and District Young Farmers thanking them on behalf of the parish council.

15/232b **Para 15/189c (xix) Correspondence - Planning Workshops.** Cllr J Petherick had attended and gave a brief report. He commented that he felt the presentations were not pitched to new councillors, the powerpoints did not work and there were no hard copies. He added that there seems to generally be tension between the National Planning Policy Framework and Localism. Parish councils are being encouraged to have a Neighbourhood Plan and it was agreed to place the matter on the January agenda.

15/232c **Para 15/213 Feedback re meeting about the Bullers Arms Car Park.** Cllr T O'Sullivan concurred that as there has been no commercial valuation of the car park, the owner's asking price of £440K leaves no option for further action. Mr T O'Sullivan commented that he had previously spoken to CALC Executive Officer, S Mason who had advised that any plan involving business units in the car park would not be eligible for a Public Works Loan but that such a loan would be eligible for a community shop in the car park.

15/232d **Para 15/221 Remembrance Day Poppy Wreath.** The Chairman thanked Cllr J Petherick for representing the council and laying the Wreath. It was noted with appreciation that this year a young lady played the Last Post on a bugle. The Clerk will write a letter expressing the Parish Council thanks

Correspondence.

15/233a The following had been circulated beginning 30.10.15

i) Clerks and Councils Direct

ii) NHS Magazine

iii) Torridge District Council Local Plan Policy 2011 – 2031.

- iv) CC Communities and Devolution Bulletin 30.10.15.
 - v) SLCC & NALC Information re Pension auto enrolment + LTN 34.
 - vi) Healthwatch Cornwall October newsletter.
 - vii) Email from North Cornwall Cluster Group re CC Footpath Local Maintenance Partnership.
 - viii) CALC FAQ re issuing council documents by email and publishing council information on-line.
 - ix) CARE October meeting notes.
- 15/233b Items circulated at the meeting
- x) Broxap Winter 2015 product magazine.
 - xi) For Cornwall November 2015.
 - xii) Fields in Trust November.
 - xiii) Communities & Devolution Bulletin 30.10.15.
 - xiv) CALC – FAQ issuing council document by email and publishing of council information on line.
- 15/233c Correspondence dealt with at the meeting
- xv) A resident in Pinch Hill had emailed expressing concern about the excess speed of vehicles in the village, his daughter had been hit by a vehicle after getting off the school bus and he requested a 20mph speed limit throughout the parish. The Clerk had responded and forwarded the email to Cllr Chopak who was following the matter up. It was suggested that frequently the worst times are either end of the school day when parents are rushing to school and the councillors wondered about having a speedwatch exercise. The councillors expressed a wish to have a flashing speed monitor, the Clerk will ask Cllr Chopak and also check about the progress of the planned 20mph speed limit outside the school.

Planning

- 15/234a Decision Notices:
- i) PA15/08503 - Demolition of existing dwelling and erection of replacement dwelling. Middle Longbeak Marine Drive Widemouth Bay. Mr Anders Baker. Approved.
 - ii) PA15/09022 - Covered Seating Area for Bar/Restaurant with Retractable Roof built on the footprint of the Existing decking to the south elevation. Bay View Inn Marine Drive Widemouth Bay. Mr David Keene. Pending
- 15/234b Applications:
- i) PA15/09444 - Proposed Residential Development (Cross Subsidy Scheme) for 20 New Dwellings (10 affordable and 10 open market) associated landscaping, access road and services. Land South of Little Elm Hobbacott Lane Marhamchurch. Mr Justin Dodge, Westcountry Land. The plans had been circulated to councillors. They were examined again at the meeting and Messrs J Schuttacker and J Dodge were available to answer any questions. Following a long discussion, it was confirmed that, as CC have not placed the public notice and notified all the relevant neighbours and as there has been unhappiness expressed by some parishioners about this omission, to delay making response until the extraordinary meeting arranged for 08.12.15. Mr J Schuttacker confirmed it is his intention to attend the meeting.
 - ii) PA15/09682 – Proposed extension. Trevoze View Marine Drive Widemouth Bay. Mr & Mrs Thomas. Mr S Colwill remained for the discussion, left the meeting for the vote and return to the meeting afterwards. Following the discussion, it was unanimously resolved to respond that there are no objection in principle to the extension but that there are concerns about the design especially the small windows.

Paperless Planning updates.

15/235 Paperless planning workshop at the Parkhouse Centre 1st February 2016, 6 – 8pm. It was agreed that as many councillors as possible will attend.

Creathorne Solar Farm Community Benefit Fund.

15/236a Agree protocol for dealing with applications/suggestions and for distributing funds.

The Clerk had circulated a draft request form which was approved.

15/236b) Distribution of Funds.

The Chairman confirmed that the monies in the Community Benefit Fund have to be dealt with in the same manner as all other parish council expenditure which means that the Local Powers and Duties under the specific Statutory Provision Local Government Acts must be adhered to. Any beneficiary not covered within the existing function can only qualify under LGA Section 137 for which there is an expenditure limit per annum. The total limit for 2015/16 is £1.76 per elector (currently 667 so maximum is £4909.12). Approximately 40 people have made suggestions/requests. A spreadsheet of the suggestions had been circulated – showing 21 in favour of new premises for the shop, 8 for playpark improvements; 3 for better signage, 3 for the Revel Field, 2 for 30mph speed limits to be positioned further out of the village, 2 for sleeping policemen, 3 for an off road multi use path to access the Cycle path and Canal at Hele Bridge; 3 for St Marwenne Church, 2 for The Methodist Church, 1 for the Hare Walk project – safer cycling over Whalesborough; 1 for flower tubs. Councillors had already given due consideration to the requests – the projects that came within the Statutory Powers and were favoured by the majority of the parish council were the Playpark, the Revel Field and the Village Hall and it was resolved to forward an application form to them respectively. The Community Shop was also favoured but is only covered under LGA Section 137. Other beneficiaries that were considered included the off road access adjacent to Helebridge Road but the overall cost would be prohibitive; some other suggestions relating to road safety come under CC responsibilities/jurisdiction. It was also agreed that some requests can receive funds under Section 137.

Annual Grants including Section 137

15/237 Letters and/or grant request forms have been received from Marhamchurch Village Hall committee, the Revel Trustees, Marhamchurch Pre School, FoBSP, the Community Shop committee, Pearl Centre, CRUSE Bereavement 2015 Appeal, Marhamchurch Playpark committee, Marhamchurch Christmas Tree Appeal and Home Start. In November 2014 the budget had allowed £2,500 for 2015/16 Annual Grants. Section 137 of the Local Government Act 1972 states funds should only be granted for any purpose which in the Council's opinion is in the interests of or will directly benefit the area or its inhabitants. Maximum allowed is £7.36 per electorate which currently is 667 therefore a maximum of £4909.12 can be allocated. £17.00 had been previously agreed for the RBL Poppy Wreath and £1k has been pledged for CARE.

After a discussion it was resolved to make the following grants:

Section 137

Marhamchurch Christmas Tree Appeal	£ 100
Cornwall Air ambulance	£ 250
Marhamchurch Pre- School	£ 300
St Marwenne Church	£ 250
Marhamchurch Community Shop	£ 500
RBL Poppy Appeal (already approved)	£ 17
<u>CARE (already pledged)</u>	<u>£1000</u>
	£2417

LGA Section 133

Marhamchurch Village Hall	£ 400
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LGA(misc provision) Section S54

Marhamchurch Playpark	£ 300
Friends of Bude Sea Pool	£ 125
<u>Marhamchurch Revel Field Trust</u>	<u>£ 300</u>

TOTAL	£3542
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The Clerk will ensure the requisite forms, paperwork and financial documents are complete and in order.

2016/17 Precept.

15/238 The Clerk had circulated draft figures showing that if a precept with the latest information from CC re the Council Tax Support grant for Marhamchurch of £550 per annum. Due to higher than expected expenditure this year (grave markers and war memorial cleaning), it was noted that it will be necessary to increase the precept. The expenses relating to the requirements under the Transparency Code are in the region of £800 and although there are grant funds available it was necessary to be cautious in case they are not forthcoming. At the current time the Government has not indicated that it is looking to set a percentage increase limit for Town and Parish Councils whereby they will be required to have a referendum. Following the long discussion, it was unanimously agreed to increase the annual precept to £13,500 which will leave an estimated carry forward in 31.03.17 of £1,367.00 which is less than preferable and it was suggested that if the grant re the Transparency Fund is not received, the amount given in annual grants may be reduced.

Public Conveniences –

15/239 Mr P Amos Yeo has mended the seat rest in the ladies. EDF will increase the monthly direct debit to £10. SWW have advised that the toilets have been incorrectly classified as household and the tariff will be changed to a standard non-Household tariff. The Clerk has queried this and been advised that it will take effect in April 2016 and should increase by no more than £3 pa overall.

Transparency Code.

15/240 a) Consider Clerk's hours. The Clerk had circulated information showing the time taken for training with Mr A Morgan, self-learning and sorting out issues to date which amounted to 23.25 hrs. It was unanimously resolved to pay the Clerk for this time at the normal hourly rate. Additionally it was resolved to increase the Clerk's salary by 12 hours pa to take into account the extra time to administer the work necessary to undertake the functions required under the code.

15/240 b) Agreement of Grant application.

It was resolved to claim the following to include Setting up and training (A Morgan) £250, Hosting £178, Clerk's time £385. Total £813

Review terms of Marhamchurch Playpark Working Group/Sub Committee.

15/241 Deferred

Cemetery

15/242a Update re water provision. St Marwenne's PCC have agreed to the water pipe being laid as discussed.

15/242b Review fees – Deferred.

15/242c The Clerk advised that she has received a request from 2 parishioners to reserve a Burial Plot which was approved.

Policies and Protocols.

15/243 The following draft policies had been circulated: Freedom of Information for Handling Requests, Publication Scheme, Equal Opportunities and Grants.

It was resolved to adopt the updated Freedom of Information for Handling Requests and Publication Scheme. Following an amendment it was resolved to adopt the new Grant Policy. The Equal Opportunities policy agreement was deferred.

Finance

15/244 a) It was resolved to authorise payments totalling £608.66 as per schedule plus £544.18 (3 x cheques: J Petherick Travel expenses, Bude Computers –inkjets, S Jose footpaths).

b) Income.	Playpark: Grant from Revel Committee	£250.00
	Memorial – late Mrs D Bluett	£60.00
	Memorial late Y Brandwood	£10.00
	Additional Memorial inscription late Miss Andrew	£20.00

	Cremation Plot reservation Ms N Unger	£40.00
	Memorial for late Mr & Mrs Faber	£60.00
c) Bank Balances. as at 17.11.15	Int Acc £42,941.70	Current Acc £1,453.28
	Playpark Int Acc £1,000.04	Current Acc £1,821.33.
d) Review new pension proposals – deferred.		

Other Parish Matters

15/245a Highways see 15/230

15/245b Community Shop – The committee have sent their request for a grant from The Power to Change Trust.

15/245c Footpaths –The Chairman signed the paperwork for the current year’s agreement

15/245d Kiosk see 15/232a.

Clerk’s Annual Review.

15/246 Deferred

December meeting

15/247 As a result of the issue re PA15/09444 an Extraordinary meeting will be held to deal with the application, and any other urgent matters on 08.12.15 The agenda will be published by 20.11.15

Urgent Matters raised with the Chairman since the Agenda was published.

15/248 Due to the timing of the Clerk’s holiday, it may not be possible to have a meeting in February 2016

Items for next Agenda.

15/249 January - Discuss a Neighbourhood Plan, Deferred items.