

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts.

It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and w 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering th cheques should be entered as negative figures.

Name of smaller authority:

MARHAMCHURCH PARISH COUNCIL

County area (local councils and parish meetings only):

CORNWALL

Financial year ending 31 March 20XX

Prepared by (Name and Role):

ELLY HAWKINS - CLERK & RFO

Date:

13/05/2025

	£	£
Balance per bank statements as at 31/3/25:		
MPC Cheque Acct (6558)	1,341.5	
MPC Interest Acct (518)	10,407.4	
Playpark Interest (868)	1,710.8	
Playpark Cheque (0460)	771.0	
[add more accounts if necessary] MPC Reserve (244)	-	
HMRC Credit	-	
account 7		
account 8		
		14,230.7
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/XX (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/XX		
		-
Net balances as at 31/3/25		14,230.7