

# Bank reconciliation - ~~Template~~

This reconciliation should include all bank and building society accounts, including short term investment account. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AC agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: MARHAMCHURCH PARISH COUNCIL

County area (local councils and parish meetings only): CORNWALL

Financial year ending 31 March 20XX

Prepared by (Name and Role): ELLY HAWKINS - CLERK/RFO

Date: 01/05/2024

	£	£
Balance per bank statements as at 31/3/24		
MPC cheque acct	3,952.9	
MPC Interest Acct	13,209.6	
Playpark Interest Acct	1,588.7	
Playpark Cheque Acct	771.0	
[add more accounts if necessary]		
MPC Reserve Acct	-	
HMRC Credit Acct	111.4	
account 7		
account 8		
		19,633.5

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/XX (enter these as negative numbers)

item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		

Add: any un-banked cash as at 31/3/XX


Net balances as at 31/3/24 19,633.5