

# Marhamchurch Parish Council

Clerk: Mrs E Hawkins | 07938 519 364 | [clerk.marhamchurchpc@gmail.com](mailto:clerk.marhamchurchpc@gmail.com)

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Notice is given that an **EXTRAORDINARY** meeting of the Parish Council will be held in Marhamchurch Sunday School on **TUESDAY 9th December at 7:30pm** for the purpose of considering and resolving the following business.

E Hawkins

Clerk to the Council.

4 December 2025

Press and Public are invited to attend. Meetings are held in a public forum and could be filmed or recorded by broadcasters, the media or members of the public (see note \*below)

## AGENDA

1. **Record and Approve Apologies.**
2. **Declarations.**

To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Declarations of Non-registered Interest (NRI) from members concerning items on the agenda.
3. **Dispensations.**
  - a) To note approved Dispensations relevant to items on the Agenda.
  - b) To discuss and determine new Dispensations received.
4. **Matters Arising** – for report only.
5. **Public Open Session.**

To receive statements, questions, and answers from the public on an agenda item.
6. **Hele Valley Trail**
  - (i) Review of Contract for the sale of Lot 1, Hele Valley Trail, Marhamchurch.
  - (ii) Review of Woodland Scheme information.
  - (iii) Review of Property Report and Addendum to Property Report.
  - (iv) Approval to transfer deposit of £19,000 to Parnalls Solicitors
  - (v) Advance approval to transfer £171,000 outstanding figure to purchase Lot 1, Hele Valley Trail.
  - (vi) Authority of Marhamchurch Parish Council that the Transfer Deeds to purchase Lot 1, Hele Valley Trail, Marhamchurch, be executed.
  - (vii) Advance approval to instruct two of the members of the Council, in the presence of the proper officer, to execute the Deeds on behalf of Marhamchurch Parish Council.
  - (viii) Advance approval to pay outstanding Solicitors Fees and associated costs (Stamp Duty) up to £5000.
  - (ix) Review quotes for Signage costs and chose provider.
  - (x) Advance approval to pay invoice for Signage to agreed provider.
  - (xi) Advance approval to pay invoice for printing costs for signage to agreed provider.
  - (xii) Advance approval of any additional documents.
  - (xiii) Any other matters relating to Hele Valley Trail.
7. **Planning.**
  - a) **Decision Notices/Updates:**

(i) **PA24/08132** | Replacement of rear extensions with associated internal alterations | Old Rattenbury Farmhouse Marhamchurch. Approved with conditions.

b) **Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

(i) **PA25/08556** | Proposed extension to existing house. | 29 Pinch Hill Marhamchurch Bude.

(ii) **PA25/08559** | Remove existing raised platform and construct new lean-to conservatory | Penbury Under Lane Marhamchurch

8. **Approve purchase of new laptop from Bude Computers to meet Windows 11 requirements.**

9. **Review quotes for website updates to meet Data & Compliance requirements and authorise advance payment to chosen provider.**

10. **Urgent Matters raised with the Chairman since the Agenda was published.**

11. **Finance & Legislation.**

a) Approval of payments of £TBC as per schedule and consider payment of urgent accounts presented by the date of the meeting.

12. **Date of next meeting and note items from Councillors for the Agenda.**

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."