

Marhamchurch Parish Council

Clerk: Mrs E Hawkins

07938 519 364 clerk.marhamchurchpc@gmail.com

Notice is given that the meeting of the Parish Council will be held in Marhamchurch Sunday School on MONDAY 16th JUNE 2025 at 7:30 pm for the purpose of considering and resolving the following business.

E Hawkins

Clerk to the Council.

Tuesday 10th June 2025

Press and Public are invited to attend. Meetings are held in a public forum and could be filmed or recorded by broadcasters, the media or members of the public (see note *below)

AGENDA

1. **Record and Approve Apologies.**
2. **Confirm Minutes from the May meeting and ratify all decisions taken therein.**
3. **Declarations.**
To receive declarations of the existence and nature of any Disclosable Pecuniary Interest (DPI) and any Declarations of Non-registered Interest (NRI) from members concerning items on the agenda.
4. **Dispensations.**
 - a) To note approved Dispensations relevant to items on the Agenda.
 - b) To discuss and determine new Dispensations received.
5. **Matters Arising** – for report only.
6. **Citizen of The Year Award.**
7. **Public Open Session.**
To receive statements, questions, and answers from the public on an agenda item.
8. **Correspondence:**
Circulated via email.
9. **Planning.**
 - a) **Decision Notices/Updates:**
 - (i) **PA25/01551** | Permission in Principle for proposed residential development of 5 dwellings (minimum 5 maximum 5) | Land Adjacent To Melrose Helebridge Road Marhamchurch. GRANTED.
 - b) **Planning Applications/Appeals:**
Any late planning applications received will be discussed but not decided under this section.
 - (i) **None**
10. **To receive oral or written reports and authorise any action:**
 - a) Chairman

- b) Cornwall Councillor.
- c) Playpark.
- d) The Clerk.

11. **The Hele Valley Trail**

- (i) Crowdfunding Update.
- (ii) Grant applications.
- (iii) Future plans.
- (iv) Fundraising events.
- (v) To consider appointing a councillor as an unpaid officer.

12. **Audit 24/25**

- a) Internal Audit Update.
- b) Section 1 – Approve 2024/2025 Annual Governance Statement.
- c) Section 2 – Approve 2024/2025 Accounting Statements.
- d) Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return.
- e) Conflict of Interest with BDO LLP.

13. **Filling Casual Vacancies**

To review and consider adopting the below:

- (i) Policy
- (ii) Application Form
- (iii) Advert
- (iv) Guidance

14. **Neighbourhood Plan & NP Website renewal.**

15. **The Bray.**

16. **Bude Stratton Town Council Planning Committee proposal.**

17. **Finance & Legislation.**

- a) Approval of payments as per schedule and consider payment of urgent accounts presented by the date of the meeting.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

18. **Parish Matters** – Agree action and authorise associated expenditure.

19. **Urgent Matters raised with the Chairman since the Agenda was published.**

20. **Date of next meeting and note items from Councillors for the Agenda.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."