

# Marhamchurch Parish Council

Tuesday 16 July 2024

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The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

## **Councillors Present:**

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr Biddick-Bray, Cllr O'Sullivan, Cllr Proudfoot, Cllr Waterhouse.

**Also in attendance:** County Councillor Nicky Chopak & Clerk E Hawkins.

4 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

Cllr Perry reminded everyone that only items that are listed on the agenda, may be discussed at this meeting. Cllr Perry also advised that he was aware of a post on Marhamchurch Matters that may have caused some confusion regarding the Hele Valley Trail.

It may be raised as an Urgent Matter at the end of the meeting, should Councillors wish to raise anything.

## **Record and Approve Apologies.**

### **7.24/184**

Cllr Grigg sent his apologies due to work commitments. It was resolved to approved the absence. Proposed Cllr Waterhouse. Seconded Cllr Proudfoot. Unanimous.

Cllr Hunter had advised the Clerk she was hoping to attend tonight's meeting.

## **Confirm Minutes from the June 2024 meeting and ratify all decisions taken therein.**

### **7.24/185**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 18 June 2024. Proposed Cllr Biddick-Bray. Seconded Cllr Waterhouse. 6 in favour. The Chair, Cllr Perry, signed them as a correct record.

## **Declarations.**

### **7.24/186**

- (i) Cllr Perry declared longstanding interests in Agenda item 9c: Playpark.
- (ii) No other declarations.

## **Dispensations.**

### **7.24/187**

- a) To note approved dispensations relevant to items on the agenda.
  - (i) Dispensation noted for Cllr Perry re Agenda item 9c: Playpark.
  
- b) To review new dispensations requests.
  - (i) None.

Signed: \_\_\_\_\_Chairman. 17/9/2024

**Matters Arising – for report only.**

**7.24/188**

Re: missing / obstructed footpath signs, emails advising insurances required. Cllr Perry confirmed he has appropriate insurance. Cllr Chopak to follow up.

Cllr O’Sullivan expressed concern around the possible departure of the new government from the levelling up agenda of the previous one, with the name change from the 'Department for Levelling Up, Housing and Communities' to the 'Ministry of Housing, Communities & Local Government' symbolising the change of priorities. As a result, Cllr O’Sullivan was concerned about the uncertainty around a positive outcome to our COF application.

Cllr. O'Sullivan updated the meeting that a written Parliamentary Question will be tabled by Ben Maguire MP on Wednesday 17 July "To ask the Secretary of State for Housing, Communities and Local Government, when she expects to make a decision about the application to the Community Ownership Fund from Marhamchurch Parish Council in relation to the Hele Valley Trail". A reply is expected within 10 days after that.

**Public Open Session.**

**7.24/189**

None.

**Correspondence.**

**7.24/190**

- (i) Keeping Cornwall Updated
- (ii) Weekly Decision List - 12/06/2024 and 18/06/2024
- (iii) Webinar: Compliance demystified: Planning and Development for Businesses - Thursday 11 July 2024
- (iv) North Cornwall summer provision for Young People.
- (v) Keeping Cornwall Updated – e-newsletter.
- (vi) Closure Intention - Helebridge Road, Marhamchurch.
- (vii) ACTION NOTES: North Cornwall CAP Meeting 10 June 2024.
- (viii) Small Business Saturday 2024 – Sat 7<sup>th</sup> Dec – free parking in Council carparks
- (ix) Keeping Cornwall Updated.
- (x) Time2Move Holiday Programme - Summer Launch.
- (xi) Review of Gambling Policy – Cornwall Council.
- (xii) Keeping Cornwall Updated.
- (xiii) Draft Housing Decarbonisation Strategy - Public Consultation.

**Planning.**

**7.24/191**

a) **Decision Notices/Updates:**

- (i) PA24/01876 | The change of use of existing tennis courts to provide three additional holiday lodges and decking, associated internal highways works, car parking, landscaping and associated works. | Whalesborough Farm Marhamchurch. Approved.

Signed: \_\_\_\_\_Chairman. 17/9/2024

- (ii) PA24/00153 | Proposed redevelopment of land into 4no. dwellings | Court Farm The Village Marhamchurch. Withdrawn.
- (iii) PA24/04184 | Submission of details to discharge condition 5a in relation to Decision notice PA24/02291 dated 09.05.2024 | Land East Of Bay View Inn Marine Drive Widemouth Bay Bude. Discharged.

b) **Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

- (i) PA24/04705 | Retention of agricultural field access | Land South West Of April Cottage Hobbacott Lane Marhamchurch.

Following a review and discussion, the Council unanimously agreed to 'No objection to the application, subject to approval by Highways' Proposed Cllr O'Sullivan. Seconded Cllr Waterhouse.

- (ii) PA24/03634 | Raise roof by 1.2m to provide additional head room for a loft conversion, with two dormer windows on the north and south elevations of the roof, with a roof light window in between. The existing chimney will also need to be raised in accordance with the roof. | An Ascal Hobbacott Lane Marhamchurch.

The Parish Council unanimously agreed to support this application due to efficient use of loft space. Proposed Cllr O'Sullivan. Seconded Cllr Perry.

c) **5 Day Protocol for Local Councils:**

- (i) PA24/02719 | Outline Planning Permission with some matters reserved (appearance, landscaping, layout and scale) for rural exception site of up to 9 affordable dwellings including access. | Park Farm Hobbacott Lane Marhamchurch.

The Council discussed this in detail. Planning Officer intends to recommend the application for approval. Council was asked to consider following options:

Option 1 (Agree with recommendation from Planning Officer) received 2 votes.

Option 2 (Agree to disagree) received 2 votes.

Option 3 (It is requested the LPA consider referring the matter to planning committee) received 0 votes.

2 Cllrs abstained.

Clerk to advise Planning Officer.

**To receive oral or written reports and authorise any action**

**7.24/192**

- a) Chairman.

Great to see The Bayview Inn and campsite up and running.

A wedding was held at St Marweene's Church – which looked like a wonderful day.

Roof completed on the Bullers.

Good to see that the Church Cemetery has been strimmed, as it was getting very overgrown.

Signed: \_\_\_\_\_Chairman. 17/9/2024

Congratulations to the new MP for North Cornwall – Ben Maguire.

b) Cornwall Councillor.

- Election – Ben Maguire is the new MP for North Cornwall. Keen to ‘keep it local’ and will try to attend some Parish Council meetings in the coming months. Very proactive and wants to make changes on a local level.
- Newquay Airport – Cornwall Council Cabinet talking about passing over airport to private ownership which will be a significant loss of revenue for Cornwall Council.
- Carparks – Cornwall Council Cabinet talking about having 30 carparks installed with ANPR, but having it installed by a private company. Concerns over asset stripping.
- Motion Passed for ‘Fairer Funding’ – will wait and see what, if any changes, this might mean for North Cornwall area.
- Waste & Recycling Info Session scheduled on 28<sup>th</sup> August in Week St Mary, for all residents to find more out about the planned changes.
- Next CAP meeting scheduled for 10 Sept. Agenda to be drafted. Potentially being held at another venue, as it has been at The Parkhouse Centre for a number of sessions.

c) Playpark.

Maintenance – still pending. Cllr Perry to liaise with Mr Bray who has a mini digger to remove the concrete. Bark replacement – still pending. Will wait for the concrete to be removed.

Repairs to the playpark boards (on multiuse play frame) Clerk to get quote from Bude DIY.

Signage- RedSmart quote circulated. Agreed to go ahead and purchase 2 signs for £48+VAT. Clerk to action.

d) The Clerk.

Another calmer month, however had some challenges with the Audit paperwork. After many phone calls and recalculating figures, in agreement with Auditor, I have finalised the figures. An issue with HMRC credit made the figures not balance. The amended Statement will need to be approved and is listed later in the agenda.

The internal Audit form was incomplete also, the last question ‘O’ relating to Trust Funds, was not answered, and simply missed in error. This question should have been marked as Not applicable. The Auditor will make a note of this in the conclusion of the Audit.

Annual Leave request for 5<sup>th</sup> – 9<sup>th</sup> August and 26<sup>th</sup> – 30<sup>th</sup> August. I also have quite a lot of leave to use up, so have submitted a request to the Staffing Committee to work reduced hours over the summer (if work demands permit). Working 7.5 hours a week.

Website – would be good to have info up from Cllr Biddick-Bray & Cllr Grigg. Need photo and short blurb.

## Portfolio Holder Review

### 7.24/193

To find Cllrs to take on roles following ex Cllr Kerr’s resignation.

Defib – Cllr Waterhouse

Clerk Support – Cllr Perry

Finance – Cllr Biddick-Bray

Signed: \_\_\_\_\_Chairman. 17/9/2024

NDP – agreed additional Cllr was not needed.

Website – Cllr Perry

**Phone Box Repairs.**

**7.24/194**

Cllrs have received a few queries regarding the repainting of phone box. It was hoped to receive an update from Cllr Grigg, but unfortunately, he wasn't able to attend the meeting. To monitor.

**D-Day 80 Update.**

**7.24/195**

Cllr Hunter requested this to be added to the agenda so she could provide an update, however she was not at the meeting.

Cllr O'Sullivan updated that the D-Day bunting (which was privately purchased) had been removed from the War Memorial and not returned, despite a request posted on Marhamchurch Matters. Clerk to put a notice in the Notice Board.

**Neighbourhood Plan.**

**7.24/196**

Neighbourhood Plan is with Cornwall Council, and going to Committee. They will then publish the plan which CC organise. Cllr Proudfoot received an invoice for the renewal of the website hosting (£170+VAT) which is for another 12 months. Cllr Proudfoot proposed to renew the website hosting for another 12 months and to pay invoice. Seconded by Cllr Edwards. Unanimous.

**Land on Pinch Hill estate (Allotments).**

**7.24/197**

Update from Cornwall Council Legal Team:

They discussed with legal colleagues last week and have agreed on what is a suitable and appropriate boundary line. Now putting together the proposal along with some plans to send to the landowners. Once they have sent the proposal and the landowners have responded, they will then have a definitive answer of how this will proceed.

**Community Chest Grant.**

**7.24/198**

Discussion around what village might want to apply for funding through Community Chest Grant. Perhaps some benches for the top of the Revel Field or perhaps investigate quotes to resurface the basketball court. Clerk to make contact with Revel Trust Committee in the first instance.

**Audit 23/24.**

**7.24/199**

**a) Section 2 – Approve 2023/2024 Accounting Statement.**

Copy of amended completed Section 2 have been circulated. The Clerk has certified the accounts. It was resolved to approve the Accounting Statement. Proposed Cllr Perry. Seconded Cllr Edwards. Unanimous. Cllr Perry signed the statement. Clerk to send through to Audit team.

**Quarterly Finance Check Apr-June 2024.**

**7.24/200**

Clerk was unable to get files to Cllr Edwards, ahead of tonight's meeting. Files have been handed over and will update at next meeting.

Signed: \_\_\_\_\_Chairman. 17/9/2024

## **Quarterly Budget Report Apr-June 2024.**

**7.24/201**

Report circulated to Cllrs. This was noted.

## **Finance & Legislation.**

**7.24/202**

- a) Approval of payments as per July & August schedules (£3,404.30) and consider payment of urgent accounts presented by the date of the meeting (£204 to Koden Digital for NP website hosting. Proposed Cllr Edwards. Seconded Cllr Proudfoot. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

## **Parish Matters.**

**7.24/203**

Overgrown hedges at 'Chrisney Cross' to flag with Highways. Clerk to follow up.

Concerns around quad bikes being used on Hobbacott Lane, noise disturbance.

Hedge has been removed and fence added in on plot of land next to Verona – concerns that this is in breach of the planning conditions. Planning Enforcement Portfolio Holder (Cllr O'Sullivan) will follow this up.

## **Urgent Matters raised with the Chairman since the Agenda was published.**

**7.24/204**

Cllr Proudfoot expressed concern that the lack of communication from MPC to parishioners regarding the progress of the HVT fundraising was not helping to engender confidence that the MPC is progressing this in an open honest and transparent manner.

Cllr. Proudfoot expressed concern at the way information was being shared especially the use of social media. Cllr. O'Sullivan responded by reminding the meeting that the use of Marhamchurch Matters for information sharing had been agreed at the March meeting.

## **Date of next meeting and note items from Councillors for the Agenda.**

**7.24/205**

17<sup>th</sup> September next meeting.

Hele Valley Trail | Quarterly Finance Check

## **Meeting closed at 9pm.**

### **PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: "to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw."

Signed: \_\_\_\_\_ Chairman. 17/9/2024