

# Marhamchurch Parish Council

Tuesday 18 June 2024

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The meeting of Marhamchurch Parish Council was held on the above date at 7:30pm, in Marhamchurch Sunday School Rooms.

## **Councillors Present:**

Chairman Cllr Perry, Vice-Chair Cllr Edwards, Cllr Biddick-Bray, Cllr O'Sullivan, Cllr Proudfoot, Cllr Waterhouse.

**Also in attendance:** Clerk E Hawkins.

4 members of the public were present for the meeting.

Cllr Perry opened the meeting and welcomed everyone.

## **Record and Approve Apologies.**

### **6.24/159**

Cllr Hunter sent her apologies due to personal family matters. Cllr Grigg sent his apologies due to work commitments. It was resolved to approved the absences. Proposed Cllr Biddick-Bray. Seconded Cllr Waterhouse. Unanimous.

## **Confirm Minutes from the May 2024 meeting and ratify all decisions taken therein.**

### **6.24/160**

It was resolved to approve the minutes and ratify all decisions made at the meeting held on Tuesday 21 May 2024. Proposed Cllr Waterhouse. Seconded Cllr Perry. 4 in favour. 1 against. 1 abstained due to not being at the meeting. The Chair, Cllr Perry, signed them as a correct record.

## **Declarations.**

### **6.24/161**

- (i) Cllr Perry declared longstanding interests in Agenda item 10c: Playpark.
- (ii) No other declarations.

## **Dispensations.**

### **6.24/162**

- a) To note approved dispensations relevant to items on the agenda.
  - (i) Dispensation noted for Cllr Perry re Agenda items 10c: Playpark.
  
- b) To review new dispensations requests.
  - (i) None received.

## **Matters Arising – for report only.**

### **6.24/163**

Re: missing / obstructed footpath signs, Cllr Perry updated that waiting on delivery of posts and badges, and will liaise with Cllr Waterhouse.

Cllr O'Sullivan wished to have it noted that he was unaware that ex Cllr Kerr had raised concerns privately prior to May 2024 meeting.

Signed: \_\_\_\_\_Chairman. 16/7/2024

### **Citizen of The Year Award.**

#### **6.24/164**

Cllr Perry awarded Mrs Grills with Citizen Of the Year 2024. He expressed the thanks of behalf of the village for all Mrs Grills has done over the years supporting Marhamchurch. Mrs Grills accepted the award with thanks.

### **Public Open Session.**

#### **6.24/165**

No comments.

### **Correspondence.**

#### **6.24/166**

- (i) THE GOOD COUNCILLORS GUIDE 2024
- (ii) CIL Fund Expression of Interest outcome.
- (iii) Election Guidance - FAQ and useful links.
- (iv) Keeping Cornwall Updated.
- (v) Local Council training session 13 June – POSTPONED.
- (vi) AGENDA: North Cornwall CAP AGM Meeting - Room 4, Bude Parkhouse Centre 6.30pm
- (vii) Town & Parish Councils: Slides from Cornwall Council Finance Briefing on Monday 3 June 2024
- (viii) General Election 2024 – Cornwall Council Update.
- (ix) Prior notification for proposed temporary recreational campsite (60 days) – Cornwall Council.
- (x) Keeping Cornwall Updated.
- (xi) North Cornwall CAP How well are we doing? Feedback request.

### **Planning.**

#### **6.24/167**

a) **Decision Notices/Updates:**

- (i) None.

b) **Planning Applications/Appeals:**

*Any late planning applications received will be discussed but not decided under this section.*

**LATE PLANNING APP RECEIVED can be discussed by not decided.**

- (i) PA24/03634 | Raise roof by 1.2m to provide additional head room for a loft conversion, with two dormer windows on the north and south elevations of the roof, with a roof light window in between. The existing chimney will also need to be raised in accordance with the roof. | An Ascal Hobbacott Lane Marhamchurch.

This was a late planning application and therefore no decisions can be made on the matter, however following a discussion, no concerns were raised by the Parish Council.

### **To receive oral or written reports and authorise any action**

#### **6.24/168**

a) Chairman.

Huge thanks was expressed to Cllr Hunter for all her hard work organising the events for the D-Day commemoration. It was a great success and Marhamchurch should be very proud.

Popped out to see Linda at the Widemouth Shop and feedback was that everything seems to be going well.

Signed: \_\_\_\_\_Chairman. 16/7/2024

Bayview Inn and campsite will be opening end of June.

Large attendance at Nigel Kivell's funeral. He had a good send off.

Pathway to nowhere at bottom of Helebridge Road is very overgrown and full of dog mess. It is thought that the path is cut by Cornwall Council, but will monitor.

Some more missing road signs at Box's Shop and Trelay. To follow up with Cllr Chopak.

b) Cornwall Councillor.

None.

c) Playpark.

Maintenance – pending.

Bark replacement – pending.

Signage- current wording:

- For use by children up to the age of 12 years, during daylight hours only
- Children must be supervised by an adult at all times
- Use this playpark at your own risk
- Please respect this area and keep it tidy and safe for others to enjoy

To help us maintain this facility in a safe and useable condition, please tell us about any safety issues or concerns:

[Clerk.marhamchurchpc@gmail.com](mailto:Clerk.marhamchurchpc@gmail.com)

07938 519 364

Cllrs happy to keep it the same.

d) The Clerk.

Quieter month, 5 hours over time to be paid in arrears next month.

Audit paperwork has been submitted – waiting feedback.

### **Declaration of Resignation**

**6.24/169**

Laurence Kerr submitted his resignation to the Chairman. Clerk has notified Cornwall Council of the vacancy. Notice of Vacancy is listed on website & Noticeboard. We will know by 21<sup>st</sup> June whether an election will be called to fill the vacancy, or whether it can be filled by Co-option.

### **Speed Signs on Hilton Road.**

**6.24/170**

Email received from resident:

The road signs adjacent to Wooldown Meadow indicate that the 30mph limit stops just at the narrow part of Hilton Road. It is almost impossible for two cars to pass in this stretch. Drivers see these signs and accelerate, especially the non-local traffic. I use this road every day and have had a few near misses. It is my suggestion that these signs are moved further out of the village, maybe to the entrance to Wooldown Farm holiday cottages. This will keep the narrow road within the 30mph limit.

Clerk was directed to make contact with Oliver Jones, Highways in the first instance.

Signed: \_\_\_\_\_Chairman. 16/7/2024

**Antisocial behaviour at Marhamchurch Playpark.**

**6.24/171**

Complaint received from neighbour who has had a roof tile damaged by a rugby ball.

Rubbish bin was damaged beyond repair. Rubbish thrown all over playpark. Metal rods discarded over the playpark. Bin on top of Revel shed. Numerous footballs kicked into garden that backs onto the Revel field.

There seems to be a few youths who are causing the concerns, and while it is noted that this is not acceptable behaviour, Marhamchurch Parish Council have no enforcement powers.

Cllrs agreed to keep a closer eye on the area, and look into CCTV options. Clerk to respond to resident.

**Hele Valley Trail.**

**6.24/172**

**(a) Community Ownership Fund Application update**

Due to the General Election being called, we have now entered a pre-election period. There will be no further Community Ownership Fund announcements at this time.

Cllr O'Sullivan proposed to defer any further discussions relating to the Hele Valley Trail until we hear from Community Ownership Fund application outcome. Seconded Cllr Proudfoot. Unanimous.

**(b) Heritage Lottery Fund application update**

Not discussed due to previous resolution.

**(c) Statement for Website**

Not discussed due to previous resolution.

**(d) Use of Website for HVT Updates**

Not discussed due to previous resolution.

**(e) AOB**

Not discussed due to previous resolution.

**Parish Council Facebook page.**

**6.24/173**

A discussion was held around perceived pros and cons for a Parish Council Facebook page. Use of Marhamchurch Matters as a forum to update on Parish matters has been done historically, however important to note that it is not accountable to PC and the policies, procedures, and regulations it is governed by. There was no appetite to investigate this further, at this point in time.

**Memorial Plaque Policy & Application Form**

**6.24/174**

Clerk circulated proposed amended policy for review. It was agreed to accept the amended policy. Proposed Cllr Perry. Seconded Cllr Proudfoot. Unanimous. Clerk to action.

Signed: \_\_\_\_\_Chairman. 16/7/2024

### **Sustainable Bude Energy Saving Scheme.**

#### **6.24/175**

Last year Sustainable Bude bought bulk rolls of insulating foil which were installed behind radiators, helping residents save on their heating bills. It is quick and easy to fit, no mess, no fuss, no sticking. Looking ahead to Winter '24/25, the hope is to offer the scheme to parishes around Bude-Stratton and are looking for volunteers in the parish.

Clerk was directed to place information in the Village Shop, Noticeboard and Marhamchurch Matters to see if any parishioners are interested in volunteering.

### **Neighbourhood Plan.**

#### **6.24/176**

Cllr Proudfoot updated that there has been a flurry of activity relating to the Neighbourhood Plan. Working Party were all happy to accept recommendations made by examiner. There are a few more steps remaining, including an amended draft which is kindly being looked after by Lee Bray. Once this has been submitted to Committee it will then go out to referendum and then finally on the website. Still ticking along but nearing the finish line. Thank you to everyone who has been so involved with this mammoth project.

### **Land on Pinch Hill estate (Allotments).**

#### **6.24/177**

Discussions had around boundary line, review of paperwork with Cornwall Council Legal Team. Parish Council present however not directly involved as matter for Cornwall Council to resolve with residents.

It was confirmed that PC would arrange access off footpath and did not need to gain access through anyone property / shared access points.

Queried who will maintain the CC land once boundary line is resolved. Parish Council will be responsible. No demolition of area should be done until relevant surveys have been completed...natural habitat may have formed in the overgrowth / bat survey etc.

**Awaiting communication from Cornwall Council Legal Team following boundary review.**

### **Financial Regulations 2024.**

#### **6.24/178**

To discuss potential working party to review new Financial Regulations, circulated by NALC. Following a discussion, it was agreed that Cllrs would review current Financial Regulations and go from there. There is no mandatory requirement to adopt the new Financial Regulations.

### **Community Chest Grant.**

#### **6.24/179**

Discussion around what village might want to purchase. To be placed on next agenda for continued discussion.

### **Finance & Legislation.**

#### **6.24/180**

- a) Approval of payments as per schedule (£2,617.94) and consider payment of urgent accounts presented by the date of the meeting. Proposed Cllr Biddick-Bray. Seconded Cllr O'Sullivan. Unanimous.
- b) To note Income & Bank Balances as per the schedule.
- c) To note Bank reconciliations.

Signed: \_\_\_\_\_Chairman. 16/7/2024

**Parish Matters.**

**6.24/181**

Further brief discussion was had around the Path to nowhere at bottom of Helebridge Road. Cllr O’Sullivan updated that gap in the road at Hilton Road, which was discussed at Feb 2023 meeting, has now be re-instated.

Cllr O’Sullivan updated that the toilets at Village Shop are now open on a Sunday afternoon.

**Urgent Matters raised with the Chairman since the Agenda was published.**

**6.24/182**

Clerk raised a matter received from a resident (and circulated to Cllrs ahead of the meeting) regarding potential financial impact the Hele Valley Trail purchase may have for the Parish Council. A discussion was had around how best to respond. It was agreed to provide the following response: Concerns had been noted by Councillors, and that any future purchase or proposed expenditure relating to the Hele Valley Trail, will comply with Financial Regulations.

**Date of next meeting and note items from Councillors for the Agenda.**

**6.24/183**

16<sup>th</sup> July 2024.

Portfolio Holder Review | Phone Box Repairs | Playpark Maintenance | Community Chest Grant

**Meeting closed at 9pm.**

**PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960 S1(2) & S1(6)**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw.

When this arises, the Chair will recommend to consider passing the following resolution: “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

Signed: \_\_\_\_\_Chairman. 16/7/2024